

Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 11th December 2018 in St Micheals Church Hall Lyneham at 7.00pm.

Present

Cllrs: G Jackson-Haines (Chairman), L Thrussell, T Webb, R Gill, D Kee, D Hewitt, C Jenkins and F Gomme,
In the absence of a Clerk Cllr Thrussell took the minutes.

There were 16 members of the public present.

Welcome

The Chairman welcomed all present to the meeting.
Before the meeting opened items were discussed during public participation time.

Item 1 - Apologies for absence

Apologies were received from Cllr Wright.

Item 2 – Declaration of Interest in items on the Agenda.

There were no declarations of Interest in items on the agenda.

Item 3 – Approval of Minutes from the previous meeting

Minutes of the Parish Council meeting held on Tuesday 13th November 2018 were approved by those present and signed by the Chairman.

Item 4 – To receive items on the Clerk's Report

There was no report as there is no Clerk.

Item 5 – To receive update reports from working groups, committees and representative members of outside bodies.

5.1 Allotments – There was nothing to report. There are 3 vacant plots available.

5.2 CATG – No report was given.

5.3 Maintenance Group – Play Parks waiting for them to be completed, constantly chasing for it to be finished Sovereign are saying it is due to weather constraints.

Welcome signs are now up in both Lyneham and Bradenstoke.

Flower Beds have been tidied up.

Grass area in Preston Lane has been cleared up and levelled by Cllr Kee. The Chairman expressed thanks to Cllr Key.

5.4 Highways – Parish Steward has been working hard clearing leaves, fixing pot holes and flushing drains.

Item 6 – Finance

6.1 Bank Balance for the Current Account £ 75,474:28 Deposit Account £ 38,246:07

Payments as agreed in accordance with the budget.

Cheque Number	Payee	Amount
848	Cancelled	
849	Lemon Gazelle	2000.00
850	Jam Print	200.00
851	Jam Print (Parish News Letter)	695.00
852	Colour Studios WW1	186.00
853	Kevin Iles grass cutting	980.00
854	Clerk expenses	54.66
855	Clerk wages	356.08
856	Lyneham PCC church yard maintenance	2000.00
857	Castle Water	53.37
858	Franklins Garden Supplies Tree work	2875.00
	Money Received	
	Wiltshire Council	3117.21

6.2 The budget/precept for 2019/2020 was discussed and approved. A precept request will be submitted to Wiltshire Council for £42,063.

6.3 The purchase of snow shovels was discussed and it agreed to purchase 6 snow shovels costing £11.99 each.

Item 7 – Planning

7.1 Planning application 18/10450/FUL relating to land at Thickthorn Farm Preston Lane was discussed and approved.

Item 8 – Clerk Vacancy

The Chairman reported he had received two applications and would be reading through their CV's and organising interviews.

Item 9 – Neighbourhood Plan – Steering Group

9.1 The Terms of Reference (TOR) for the Steering Group were discussed and the Chairman reported that he had a signed letter from 6 members of the Council wishing to reinstate the TOR that was circulated for approval last month. As per the Standing Order quoted at last month's meeting. (Item 16. Rescission of previous resolutions) a decision made by the parish council cannot be reversed for a period of 6 months unless by special resolution, a written notice which bears at least 6 members of the council.

A discussion then took place regarding the suitability of the document. Cllr Hewitt pointed out there were grammatical and numerical errors, as well as repetition and items that were irrelevant. The Chairman agreed the grammatical and numerical errors would be amended if Cllr Hewitt could please highlight them.

9.2 Cllr Hewitt was asked to give an update on progress with the Neighbourhood Plan.

He reported that Lemon Gazelle had delivered a draft Neighbourhood Plan and the Steering Group now had to fill in the gaps that had been highlighted, the plan was to do this over the festive period.

It had also been brought to the attention of the Steering Group that there appeared to be a large number of people who still do not understand what a Neighbourhood Plan is or the process of producing one. It had therefore been agreed by the Steering group to hold an open drop-in meeting on Saturday 12th January 2019 at the Village Hall in Lyneham between the hours of 10am and 2pm. All would be welcome and encouraged to attend. The intention is to answer questions people may have, give information to help people understand the process.

Cllr Thrussell suggested that a good venue to hold the meeting would be at the MOD Community Room. Stevie Palmer interrupted the meeting at this point and said this had already been arranged. However, Cllr Hewitt did not give any details of this extra meeting, times or a date. Therefore, it is unclear as to whether the meeting had been confirmed or not.

In summary Cllr Hewitt felt the Steering Group are close to having a Neighbourhood Plan ready to present to the Parish Council. If the Parish Council approve the Plan then it would then be delivered to Wiltshire Council and be submitted for a 6-week public consultation period before going to referendum. He is hoping that Wiltshire Council will then be in a position to adopt the document in the Summer of 2019.

Item 10 - Exchange of Information

10.1 Cllr Hewitt asked for an agenda item to be added to next month's agenda with regard to personal e-mail address still being used by some members. He is under the impression that under new data protection rules that personal addresses cannot be used.

10.2 Cllr Jenkins reported that she had attended a first get together with the Youth Forum.

10.3 Cllr Jenkins requested that the Facebook pole regarding the new memorial stone be added to next month's agenda. Notices requesting further feedback from members of the public are to soon be placed in the Parish Notice Boards.

10.4 Cllr Hewitt enquired about the complaints that had been received by the Parish Council regarding the conduct of Parish Councillors on the Steering Group Committee. Cllr Jackson-Haines confirmed he had spoken to the complainants to inform them any complaint should be directed to the monitoring officer at Wiltshire Council.

10.5 Cllr Jackson-Haines said he would be arranging a separate meeting to discuss the 2 grant applications that were unable to be added to the agenda at tonight's meeting.

Item 11 – Date of the Next Meeting

11.1 The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 12th February 2019 at 7.00pm in Bradenstoke Village Hall.

The meeting closed at 8.15pm

Signed
Chairman

Date