



## Clerk to Council: Elizabeth Martin

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Ivy House  
72 The Green  
Poulshot  
SN10 1RT

2<sup>nd</sup> March 2022

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 8<sup>th</sup> March 2022 at 7:00pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will be held at Bradenstoke Village Hall and REMOTELY (for non-Councillors and Public) using Microsoft Teams.

Due to the current COVID restrictions and the availability of space for the public the Council asks that non-Councillors, where possible, attend on-line.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3sBcEKj>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

**A public participation section** will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to [parish.clerk@lynehamandbradenstoke-pc.gov.uk](mailto:parish.clerk@lynehamandbradenstoke-pc.gov.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - [www.lynehamandbradenstoke-pc.gov.uk](http://www.lynehamandbradenstoke-pc.gov.uk)

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk

## **PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Wiltshire Voluntary & Community Sector – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the Agenda.

NOTE: For items not on this Agenda please write to the Clerk

## **AGENDA**

- 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION  
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 3 MINUTES OF THE PREVIOUS MEETING  
To Confirm as a true record the minutes of the Parish Council meeting held on 8<sup>th</sup> February 2022.
- 4 CHAIR'S ANNOUNCEMENTS
- 5 PLANNING
  - a. To receive the latest Planning Report
  - b. To receive an update on WALPA (Cllr. Green)
  - c. To consider the following planning requests: -

[PL/2022/01061](#)

### **Proposal**

Proposed detached single garage

### **Site Address**

Lyneham Farm  
Hilmarton Road  
Lyneham  
SN11 9JB

### **Application Type**

Full Planning Permission

### **Deadline**

11<sup>th</sup> March 2022

[PL/2022/01308](#)

### **Proposal**

Full removal of two non-native Spruce trees that have become dangerous with exposed roots.

**Site Address**

114 Bradenstoke Abbey East C129 To Holloway,  
Bradenstoke, SN15 4ES

**Application Type**

Notification of proposed works to trees in a conservation area

**Deadline**

18<sup>th</sup> March 2022

[PL/2022/01451](#)

**Proposal**

New detached dwelling on land at 'Solitaire, Farthing Lane'

**Site Address**

Solitaire, Farthing Lane, Lyneham, Chippenham, SN15 4PF

**Application Type**

Full planning permission

**Deadline**

29<sup>th</sup> March 2022

- 6 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT
- 7 TO CONSIDER AND AGREE TO NOMINATE A REPRESENTATIVE TRUSTEE FOR LYNEHAM VILLAGE HALL
- 8 TO DISCUSS THE CURRENT ROAD RESTRICTIONS ON THE B4069
- 9 TO CONSIDER AND AGREE A METRO-COUNT / TRAFFIC SURVEY REQUEST FOR BRADENSTOKE (SPEED LIMIT REDUCTION ANALYSIS)
- 10 TO CONSIDER AND AGREE A METRO-COUNT / TRAFFIC SURVEY REQUEST FOR LYNEHAM A3102, VILLAGE GREEN (SPEED LIMIT REDUCTION ANALYSIS)

**11 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**

- a. Allotment Working Group, Cllr Glover
- b. Open Spaces & Play Areas Working Group, Cllr Ball
- c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update, Cllr Jones/Glover
- d. Royal Wootton Bassett & Cricklade Area Board, Cllr Jones/Ball
- e. War Memorial Working Group Update, Cllr Green
- f. Community Area Transport Group (CATG), Cllr Jones/Ball
- g. Public Relations and Communications Working Group, Cllr Green/Church
- h. Parish Steward, Cllr Green
- i. To Consider and Agree Mrs K Ashlin as the nominated delegate for the Wiltshire Voluntary & Community Sector

**12 FINANCE MATTERS**

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3
- b. To Receive For Information, Disbursements Made Since The Last Meeting
- c. To Consider And Approve The Schedule Of Forthcoming Payments
- d. To Receive The Bank Reconciliations As Presented
- e. To Consider And Agree to the Year-End Close Down Process From Riatas (£400)
- f. To Consider And Agree To Move To Rialtas Cloud For Council Accounts At An Additional Cost Of £19 Per Annum On A 3 Year Contract.
- g. To Agree to move the June 14<sup>th</sup> Meeting to June 28<sup>th</sup> to align with Audit Approval and to cancel the July 12<sup>th</sup> Meeting.

**13 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**14 TO CONSIDER ITEMS OF MAINTENANCE**

**15 KEY MESSAGES & PERFORMANCE REVIEW**

**a. To Review a Summary Of The Meeting's Key Points & Messages To The Public**

**b. To Review The Parish Council's OKR Dashboard**

**16 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 12<sup>th</sup> April 2022 at Lyneham Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.