LYNEHAM AND BRADENSTOKE PARISH COUNCIL

Clerk to Council: Elizabeth Martin

Website: https://www.lynehamandbradenstoke-pc.gov.uk/
Email: Parish.clerk@lynehamandbradenstoke-pc.gov.uk
Telephone: 01249 561020
Facebook: https://www.facebook.com/Lynehamandbradenstokeparishcouncil/

Ivy House
72 The Green
Poulshot
SN10 1RT

PARISH COUNCIL MEETING MINUTES

DRAFT MINUTES

Minutes of the Full Meeting of Lyneham and Bradenstoke Parish Council held at Lyneham Village Hall on Tuesday 8 September 2026.

Meeting	Full Council Meeting
Date and venue	Tuesday 8 September 2026, Lyneham Village Hall
Members present	Stuart Barnard [SB], Frank Ball [FB], Sarah Whetham [SW], David Leuty [DL], Ron Glover [RG2], Rod Gill [RG1]
Officer present	Elizabeth Martin [EM], Clerk to the Council
Chair	Stuart Barnard [SB]
Apologies	None
Main meeting	Commenced 19:16; closed 20:40

CM26/152 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

No apologies for absence were received.

CM26/153 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

A councillor declared a connection with the Bear and Badger. No applications for dispensation were received.

CM26/154 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the Parish Council meetings held on 14 July 2026 and 14 August 2026 were considered.

Proposed By [SB] And Seconded By [FB].

IT WAS RESOLVED THAT The Minutes Of The Meetings Held On 14 July 2026 And 14 August 2026 Be Approved As A True Record.

CM26/155 **CHAIR'S ANNOUNCEMENTS**

No announcements were made.

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CM26/156 **TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**

The Clerk reported that arrangements were in place for removal of the abandoned vehicle from the Village Hall car park. St Michael's Church safeguarding documentation remained under review by the Diocese. The Clerk would complete the National Public Confidence Police Survey and the NALC Neighbourhood Development Plan survey on behalf of the Council. Resident enquiries concerning footpaths, tree ownership and responsibilities were being investigated.

The MOD was thanked for the prompt removal of fly-tipping. An inspection report had identified breaches in the dog park fencing caused by badger activity and possible remedial work under warranty. The PEAS scheme had ceased and future budget provision would be considered. Preparations for the interim audit and website updates were under way. Budget planning for 2027/28 would begin, with a draft budget expected for the October meeting.

ACTION: EM to complete and submit the Police and NALC surveys, investigate resident enquiries regarding footpaths and tree responsibilities, and prepare draft budget proposals for October.

CM26/157 **6. PLANNING**

CM26/158 **a. Planning applications**

PLANNING #	SUBJECT	OUTCOME
PL/2026/05473	Brick House, 115 Bradenstoke	No objection.
PL/2026/05128	86 Bradenstoke	No objection.
PL/2026/05594	86 Bradenstoke	No objection.
PL/2026/05283	Tiger Moth Fields, Chippenham Road, Lyneham	No objection.
PL/2026/05097	Windrush Cottage, 84–85 Bradenstoke	No objection.
PL/2026/03135	42 Webbs Court, Lyneham	No objection.

ACTION: EM to submit the Council's responses to Wiltshire Council.

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CM26/159 **SECTION 106 FUNDING FOR APPLICATION PL/2026/05283**

The Council discussed opportunities for parish input into Section 106 agreements connected with major developments. Suggestions included public art, community facilities and consultation with residents about priorities. It was noted that opportunities for influence might be limited where a development had reached an advanced stage.

ACTION: EM to obtain the relevant planning officer's contact details and investigate opportunities for parish input into Section 106 agreements.

CM26/160 **7. TO RECEIVE AN UPDATE ON THE PLAYPARKS**

CM26/161 **Pound Close Play Park fencing**

Members considered revised fencing arrangements for Pound Close Play Park, including low-level fencing and relocation of existing fencing. The proposal from Sovereign Play was accepted.

Proposed By [SB] And Seconded By [FB] One Cllr Abstained.

IT WAS RESOLVED THAT The Sovereign Play Fencing Proposal Be Approved.

ACTION: EM to progress the approved fencing works.

CM26/162 **Proposed play park works with Sovereign Play**

The Council received an update on the proposed play park works.

CM26/163 **REPORTS FROM WORKING GROUPS AND UPDATES FROM COUNCILLORS**

CM26/164 **Allotment Working Group**

Works continued at the allotments. Additional tree stumps and contractor waste had been encountered, requiring additional time.

ACTION: EM to receive a contract variation request setting out the additional works required.

CM26/165 **Open Spaces and Play Areas Working Group**

CM26/166 ***Tree report***

The Council received the tree survey and noted the maintenance works required on parish trees.

CM26/167 ***Tree works quotation***

Proposed By [SB] And Seconded By [FB].

IT WAS RESOLVED THAT The Quotation Of £5,532.00 For Required Tree Works In Lyneham And Bradenstoke Be Approved.

ACTION: EM to progress the tree works.

CM26/168 ***Tree tagging and recording***

Proposed By [SB] And Seconded By [FB].

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IT WAS RESOLVED THAT The Quotation Of £720.00 To Tag And Record Parish Trees, Including Their What3words Locations, Be Approved.

ACTION: EM to provide a template for future tree-recording information.

CM26/169 ***Second entrance to the Bradenstoke dog park***

Members considered a proposal for a second entrance and bridge arrangement and discussed alternative options.

Proposed By [SB] And Seconded By [DL].

IT WAS RESOLVED THAT The Proposal For A Second Entrance And Bridge Arrangement Not Proceed.

ACTION: EM to advise the contractor that the quotation was declined and investigate lower-cost alternatives if required.

CM26/170 ***Additional wildflower meadow areas for 2027***

Potential locations in Lyneham and Bradenstoke were discussed, together with wider community enhancement opportunities.

ACTION: Councillors to identify suitable locations for future consideration.

CM26/171 ***Chippenham Road wildflower meadow***

Proposed By [SB] And Seconded By [FB].

IT WAS RESOLVED THAT The Quotation Of £350.00 To Cut And Clear The Wildflower Area On The Chippenham Road Lay-By Be Approved.

ACTION: EM to arrange the works.

CM26/172 ***Closure of St Mary's Cemetery***

The Clerk provided an update on the anticipated closure process and advised that options remained available concerning future maintenance responsibility.

ACTION: EM to circulate a briefing for consideration at the October meeting.

CM26/173 **Royal Wootton Bassett and Cricklade Area Board**

The forthcoming Area Board meeting was noted.

Next Meeting, 28th October 2026, Purton Village Hall, Station Road, Swindon SN5 4AJ, 18:30

CM26/174 **Public Relations and Communications Working Group**

CM26/175 ***Toucan Café grant request***

The application to support unpaid carers, vulnerable and isolated residents, and people experiencing bereavement was considered.

Proposed By [SB] And Seconded By [SW].

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IT WAS RESOLVED THAT Pursuant To Section 137 Of The Local Government Act 1972, The Council Is Satisfied That Supporting Toucan Café Will Provide A Direct Benefit To Inhabitants Of Lyneham And Bradenstoke, Particularly Unpaid Carers And Residents Who Are Vulnerable, Isolated Or Experiencing Bereavement, And That The Benefit Is Commensurate With The Expenditure. A Grant Of £550.00 Is Therefore Awarded To Toucan Café For The Purposes Described In Its Grant Application

ACTION: EM to arrange payment.

CM26/176 ***Military Wives Choir grant request***

The application for replacement musical equipment was considered.

Proposed By [??] And Seconded By [??].

IT WAS RESOLVED THAT, Pursuant To Section 137 Of The Local Government Act 1972 And Having Considered The Community Benefit Described In The Grant Application, A Grant Of £954.89 Be Awarded To The Military Wives Choir Towards The Purchase Of Replacement Musical Equipment, The Council Being Satisfied That The Anticipated Benefit Is Commensurate With The Expenditure.

ACTION: EM to arrange payment.

CM26/177 ***Remembrance Sunday wreaths***

Proposed By [SB] And Seconded By [FB].

IT WAS RESOLVED THAT A Budget Of £105.00 Be Approved For The Purchase Of Remembrance Sunday Wreaths.

ACTION: EM to arrange the purchase.

CM26/178 **Parish Steward**

Current maintenance matters, including potholes and fingerpost repairs, were discussed.

ACTION: EM to liaise with the Parish Steward and investigate repair or replacement options for the Bradenstoke fingerpost sign.

CM26/179 **Defibrillator Working Group**

No separate report was recorded under this item.

CM26/180 **Local Highways and Footpath Improvement Group**

The next LHFIG meeting on 7 October 2026 at 18:00 via Microsoft Teams was noted.

CM26/181 **SID Working Group**

No formal date for moving the SID was recorded in the transcript.

CM26/182 **Defibrillator replacement at Bradenstoke Village Hall**

Replacement options were reviewed, but further information was required before a permanent replacement could be selected.

Proposed By [SB] And Seconded By [FB].

Draft

IT WAS RESOLVED THAT The Defibrillator At The Lyneham Toilet Block Be Temporarily Relocated To Bradenstoke.

ACTION: EM to arrange the transfer and obtain further information on replacement options.

CM26/183 **FINANCE MATTERS**

CM26/184 **Actions taken by the Clerk under Financial Regulations**
Emergency expenditure of £220.00 relating to a tree affecting an electrical line was reported.

CM26/185 **Disbursements made since the last meeting**
The schedule of payments made since the previous meeting was received and are attached to these minutes.

CM26/186 **Schedule of forthcoming payments**
Proposed By [SB] And Seconded By [DL].

IT WAS RESOLVED THAT The Schedule Of Forthcoming Payments Be Approved As Presented.

CM26/187 **Bank reconciliations**
The bank reconciliations were not available.

Proposed By [SB] And Seconded By [FB].

IT WAS RESOLVED THAT Consideration Of The Bank Reconciliations Be Deferred To The October Meeting.

CM26/188 **Energy agreement for the Lyneham toilet block**
Further information was required before renewal options could be evaluated.

Proposed By [SB] And Seconded By [FB].

IT WAS RESOLVED THAT Consideration Of The Energy Agreement Be Deferred To The October Meeting.

ACTION: EM to obtain further information and report back.

CM26/189 **Community Infrastructure Levy report for 2025–2026**
Submission of the annual CIL expenditure report to Wiltshire Council was noted.

CM26/190 **Expected CIL and Section 106 receipts**
The Council noted the anticipated receipt of significant CIL funds and discussed banking arrangements, indemnity protection and interest earnings.

ACTION: EM and SB to review investment and banking options for Council funds.

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CM26/191 **TO RECEIVE AN UPDATE ON THE TOILET BLOCK REFURBISHMENT**

Members received an update that the refurbishment works were under way.

ACTION: SB and EM to continue monitoring progress.

CM26/192 **CORRESPONDENCE AND CIRCULARS RECEIVED**

Correspondence had been circulated and relevant matters were considered under the appropriate agenda items.

CM26/193 **ITEMS OF MAINTENANCE**

Members raised concerns regarding deteriorating fencing and handrails within the Bradenstoke play areas. It was noted that a damaged gate at Lancaster Square was already being dealt with by the responsible management company.

ACTION: EM to raise the identified maintenance matters with the Parish Steward where appropriate.

CM26/194 **SUMMARY OF THE MEETING'S KEY POINTS AND MESSAGES TO THE PUBLIC**

The Chair summarised the principal decisions, including planning responses, tree works and tree tagging, community grants, wildflower meadow maintenance, temporary defibrillator arrangements and the decision not to proceed with the proposed second dog park entrance.

CM26/195 **NEXT MEETING**

The next Full Council meeting will be held on Tuesday 13 October 2026 at 19:00 at Bradenstoke Village Hall.

The meeting closed at 20:40.

These minutes are accepted as a true and accurate record:

Signed: _____ Date: _____

Chair

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PUBLIC PARTICIPATION

The public participation session commenced at 19:00 and preceded the formal Council meeting.

a. Report from the Wiltshire Council Member for the Lyneham division

Cllr Allison Bucknell reported on proposed changes to Wiltshire Council car parking charges, the Household Recycling Centre booking system, grit bin information, the freight strategy consultation, electric vehicle charging opportunities and planning matters. Concerns were also raised regarding forthcoming gas works and the condition of Dauntsey Bank.

b. Report from MOD Lyneham

The MOD representative provided updates on forthcoming events, including the Battle of Britain Ball, a boxing event, a dinner night and Oktoberfest. Support for church and remembrance events was confirmed. Updates were also provided on ISO groundworks, Slessor Park maintenance and bike ramp repairs. The representative agreed to investigate whether a storage structure near Building 84 might be available for allotment use.

ACTION: MOD representative to investigate the availability of the storage structure near Building 84.

c. Report from the PCSO, Royal Wootton Bassett

The police representative reported low levels of crime in Lyneham. Speed enforcement had not recently taken place because the speed gun required recalibration. Concerns about speeding on Gerards Road and Pound Road were noted. A reported repeat dog incident in Bradenstoke was also raised.

ACTION: Police representative to investigate the reported repeat dog incident.

d. Comments from members of the public

Comments concerned local road conditions, speeding, dog incidents and community infrastructure matters.

ACTION: The Wiltshire Councillor to provide further information regarding the gas works and electric vehicle charging provision.

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