

**Clerk to Council: Elizabeth Martin**

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Ivy House
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13th July 2022

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 19th July 2022 at 7:00pm, preceded by the Annual Village Meeting at 6:30pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3PHmOIB>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

AGENDA – ANNUAL VILLAGE MEETING (6:30pm)

- 1 WELCOME AND APOLOGIES
- 2 PARISH COUNCIL CHAIRMAN'S REPORT FOR 2020/21
- 3 NEWS AND PRESENTATIONS FROM VILLAGE ORGANISATIONS
- 4 PUBLIC FORUM

PARISH COUNCIL MEETING (7pm)

PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Royal Wootton Bassett and Cricklade Community Care Group – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

- 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 3 MINUTES OF THE PREVIOUS MEETING
To Confirm as a true record the minutes of the Parish Council meeting held on 28th June 2022.
- 4 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS
- 5 CHAIR'S ANNOUNCEMENTS
 - a. To receive and read Cllr Shendie Green's resignation letter

6 PLANNING

- a. To receive the latest Planning Report
- b. To consider the following planning requests: -

[PL/2022/04401](#)

Proposal

Change of use of outbuilding from barn to tourist accommodation (2 holiday lets)

Site Address

Badgers Rest, Preston, SN15 4DU

Application Type

Full Planning Permission

- c. To Consider The Planning Appeal Against Application PL/2021/11175

APPELLANTS NAME:	Gleeson Land Limited
APPEAL SITE:	Land North of Webbs Court, Lyneham
PROPOSED DEVELOPMENT:	Outline planning application (all matters reserved except means for access only in relation to a new point of access into the site) for residential development for up to 56 dwellings, including the creation of a new vehicular access, public open space, landscape planting, pumping station, surface water attenuation and associated infrastructure.
INSPECTORATE REFERENCE:	APP/Y3940/W/22/3299290
APPEAL START DATE:	14 June 2022

- D. To receive an update on WALPA

7 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

8 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

- a. Open Spaces & Play Areas Working Group, Cllr Ball
- b. Allotment Working Group
 - (i) To Consider And Agree Changes To The Allotment Contract
 - (ii) To Consider And Agree To The Community Payback Scheme Assistance To Clear Areas Of The Allotments



- c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update, Cllr Jones/Glover
- d. Royal Wootton Bassett & Cricklade Area Board, Cllr Jones/Ball
- e. War Memorial Working Group Update
- f. Community Area Transport Group (CATG), Cllr Jones/Ball
- g. Public Relations and Communications Working Group, Cllr Church
- h. Parish Steward

9 FINANCE MATTERS

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3
- b. To Receive For Information, Disbursements Made Since The Last Meeting
- c. To Consider And Approve The Schedule Of Forthcoming Payments
- d. To Receive The Bank Reconciliations As Presented

10 TO RECEIVE THE INTERNAL AUDITORS REPORT

11 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

12 TO CONSIDER ITEMS OF MAINTENANCE

13 KEY MESSAGES & PERFORMANCE REVIEW

- a. To Review a Summary Of The Meeting's Key Points & Messages To The Public
- b. To Review The Parish Council's OKR Dashboard

14 NEXT MEETING

To Note the next meeting of the Full Council, will be Tuesday 13th September 2022, 7:00pm, at Lyneham Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.