LYNEHAM AND BRADENSTOKE PARISH COUNCIL

Clerk to Council: Elizabeth Martin

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Ivy House
72 The Green
Poulshot
SN10 1RT

6th November 2025

To: **Members of Lyneham and Bradenstoke Parish Council**
Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 11th November 2025 at 7:00pm at **Lyneham Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will also be available to observe online (for non-Councillors and Public) using Microsoft Teams.

For Members of the Public wishing to observe the meeting online they may do so at the following address or use the QR code below.

https://tinyurl.com/56f3rtfj

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

PUBLIC PARTICIPATION

a. Report from the Wiltshire Council Member for the Lyneham division
b. Report from MOD Lyneham.
c. Report from PCSO, Royal Wootton Bassett (RWB)
d. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETINGS
To Confirm as a true record the minutes of the Parish Council meeting held on the 14th October 2025.

4 CHAIR'S ANNOUNCEMENTS

5 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

6 PLANNING

a. To consider the following planning requests: -

PL/2025/08315

Proposal
Replacement dwelling and garage/carport.

Site Address
18 The Banks, Lyneham, Chippenham, SN15 4NS.

Application Type
Full Planning Permission

b. **To Discuss And Agree A Date To Meet With "Engage Planning Limited" Regarding A Pre-Application And Public Consultation On Behalf Of Gallagher Developers For A Proposal Of 200 Homes To Be Considered For Land To The East Of A3102 (Calne Road) In Lyneham**

c. **To Consider And Agree That Lyneham And Bradenstoke Parish Council Become Active In WALP (Wiltshire Area Localism And Planning Group) – An Alliance Of Over 30 Town And Parish Council In Wiltshire That Works On Local Planning Issues, Particularly Concerning Neighbourhood Plans.**

7 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

a. **Allotments**

(i) **To Receive An Update To The Allotment Working Group**

b. **Open Spaces & Play Areas Working Group**

(i) **To Receive An Update On The Bulbs From The North Wessex Downs Landscape Trust**

(ii) **To Discuss The Oak Tree Initiative Circulated To Council On 25th October 2025**

(iii) **To Discuss And Agree The Removal Of Recent Fly Tipping At The Corner Of Chippenham And Calne Road: Costs To Be Sought**

(iv) **To Agree The Delegation Of Agreement Of Removal Of The Fly Tipping To The Chair and Responsible Officer Once Quotes Are Received**

(v) **To Discuss The Recent Email Regarding Falling Branches Of A Tree On The Green**

c. **Royal Wootton Bassett & Cricklade Area Board**
Next Meeting 26th November 2025, 18:30, Cricklade Town Hall, High Street, Cricklade, SN6 6AE.

d. **Local Highways and Footpath Improvement Group (LHFIG)**
Next Meeting, Wednesday 12th November, 18:00pm via MS Teams

(i) To Receive An Update On The Dropped Kerb Email Received From A Member Of The Public From Lyneham In October 2025

(ii) To Receive An Update On The Double Yellow Lines Outside 104-109 Bradenstoke And Beards House Due To Expire On 29th November 2025

e. Relations And Communications Working Group

f. SID Working Group

(i) To Receive An Update On The Placement Of The SID On The Calne Road

g. Parish Steward

(i) To Receive An Update On The Parish Steward – [SG]

8 FINANCE MATTERS

a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR5.15

b. To Receive For Information, Disbursements Made Since The Last Meeting

c. To Consider And Approve The Schedule Of Forthcoming Payments

d. To Receive The Bank Reconciliations As Presented

e. To Receive The Draft 2026-2027 Budget Recommendation Document

9 TO RECEIVE AN UPDATE ON THE D2 LAND TRANSFER AT POUND FARM

a. To Review And Accept The Adjusted Solicitor Fees To Complete The Title Transfer Deeds Of The D2 Land At Pound Farm Of £5000 Plus VAT

b. To Consider And Approve, In Accordance With Standing Order 23, Lyneham and Bradenstoke Parish Council Hereby Authorises The Execution of the Transfer Relating To The Freehold Land Known As Pound Farm, Lyneham, Wiltshire, Registered At HM Land Registry Under Title Number WT458377, The Proper Officer Is Instructed To Arrange For The Deed To Be Signed On Behalf Of The Council By Two Councillors In Her Presence This Evening

10 TO RECEIVE AN UPDATE ON THE PUBLIC TOILET BLOCK REFURBISHMENT

11 TO REVIEW AND AGREE THE DATES FOR THE FULL COUNCIL MEETINGS IN 2026 - 2027

12 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

13 TO CONSIDER ITEMS OF MAINTENANCE

14 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

15 NEXT MEETING

To Note the next meeting of the Full Council, will be at 7pm, Tuesday 9th December 2025 at Bradenstoke Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.