



**Clerk to Council: Elizabeth Martin**

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13<sup>th</sup> October 2022

**To: Members of Lyneham and Bradenstoke Parish Council**

**Cc: Wiltshire Councillor for Lyneham**

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Wednesday 19<sup>th</sup> October 2022 at 7:00pm at **Lyneham Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3T00s0B>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

**A public participation section** will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to [parish.clerk@lynehamandbradenstoke-pc.gov.uk](mailto:parish.clerk@lynehamandbradenstoke-pc.gov.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - [www.lynehamandbradenstoke-pc.gov.uk](http://www.lynehamandbradenstoke-pc.gov.uk)

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk

**PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Royal Wootton Bassett and Cricklade Community Care Group – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

**AGENDA**

**1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

**3 MINUTES OF THE PREVIOUS MEETING**

To Confirm as a true record the minutes of the Parish Council meetings held on 27<sup>th</sup> September 2022.

**4 TO CONSIDER AND AGREE TO CO-OPT MR STUART BERNARD AS A PARISH COUNCILLOR FOR LYNEHAM AND BRADENSTOKE**

a. To Receive An Oral Presentation From Mr Bernard

b. To Consider and Agree To The Co-Option

**5 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS**

**6 CHAIR'S ANNOUNCEMENTS**

**7 PLANNING**

a. To receive the latest Planning Report

b. To consider the following planning requests: -

[PL/2022/07119](#)

**Proposal**

Demolition of agricultural buildings and the erection of up to 200 dwellings, up to 2,600m<sup>2</sup> of B1 Business and up to 600m<sup>2</sup> of D1 community uses as well as public open space, landscaping and sustainable drainage



system (SuDS) and vehicular access point from Chippenham Road (Reserved Matters pursuant to Outline application 19/03199/OUT relating to appearance, landscaping, layout and scale)

**Site Address**

Land at Chippenham Road, Lyneham, SN15 4PA

**Application Type**

Approval of reserved matters

**c. To receive an update on WALPA**

- 8 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**
- 9 TO RECEIVE AND UPDATE ON CLACK HILL / B4069**
- 10 TO NOTE THE REVIEW FOR THE NEIGHBOURHOOD PLAN IS DUE**  
To Confirm Planning Committee Members And A Suitable Meeting Date To Review The NDP.
- 11 TO CONFIRM MEMBERSHIPS FOR COMMITTEES & REPRESENTATIONS**  
List To Be Tabled
- 12 TO NOTE THE DATES FOR THE 2023-2024 MEETING DATES**
- 13 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**
  - a. Open Spaces & Play Areas Working Group, Cllr Ball**
    - (i) To Receive the Annual Playground Inspection From September 2022**
    - (ii) To Receive the Tree Report**
  - b. Allotment Working Group**
    - (i) To Consider and Agree Changes To The Allotment Contract**
  - c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update, Cllr Jones/Glover**
  - d. Royal Wootton Bassett & Cricklade Area Board, Cllr Jones/Ball**

**e. War Memorial Working Group Update**

**(i) To Agree PC Representation For The Remembrance Services At St. Michaels Church, Lyneham 13<sup>th</sup> November 2022, 10:45 A.M.**

**(ii) To Agree PC Representation For The Remembrance Services At St. Mary's Church, Bradenstoke War Memorial 13<sup>th</sup> November 2022, 10:45 A.M.**

**(iii) To Agree The Purchase Of Two Poppy Wreaths Up To £50 Per Wreath.**

**f. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG), Cllr Jones/Ball**

**(i) To Consider and Agree The List Of Priorities Submitted To LHFIG**

**g. Public Relations and Communications Working Group**

**h. Parish Steward**

**14 FINANCE MATTERS**

**a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**

**b. To Receive For Information, Disbursements Made Since The Last Meeting**

**c. To Consider And Approve The Schedule Of Forthcoming Payments**

**d. To Receive The Bank Reconciliations As Presented**

**15 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**16 TO CONSIDER ITEMS OF MAINTENANCE**

**17 KEY MESSAGES & PERFORMANCE REVIEW**

**a. To Review a Summary Of The Meeting's Key Points & Messages To The Public**

**b. To Review The Parish Council's OKR Dashboard**

**18 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 8<sup>th</sup> November 2022, 7:00pm, at Bradenstoke Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

## LYNEHAM AND BRADENSTOKE ACTION UPDATE OCTOBER 2022

Who	Action	Update – September 2022
EM	Tree Surveys	<p><del>Two tree survey quotes have been received. EM has gone back to one supplier for further information for further information. Spoke with the supplier and the Council should have a proper agenda item in October.</del></p> <p>Survey Complete Tree work may now be reviewed, planned, and budgeted for.</p>
EM	Metro Count - Lyneham	<ul style="list-style-type: none"> <li><del>Emailed, awaiting a reply from Wiltshire Council.</del></li> <li><del>A new delay has been reported due to employment vacancies.</del></li> <li>No Change – No update from Wiltshire.</li> </ul>
EM	Playground training	<ul style="list-style-type: none"> <li><del>Information received and date was set but will need to be moved to another time as Council could not attend.</del></li> <li><del>One space has been reserved for FB at the Wiltshire level training course offered 4 Oct 2022.</del></li> <li>New date being sought for training.</li> </ul>
EM	Tarmac at the Bradenstoke Playpark	<ul style="list-style-type: none"> <li><del>Valleta has been contacted, photo evidence of damage has been sent.</del></li> <li><del>Valleta has responded to say that this is due to hot weather and continued pattern of parking and driving across the area in hot weather. Also advised the Council to weed control via spraying.</del></li> <li>No further action taken.</li> </ul>
EM	Two dead trees to be notified to Wiltshire	<ul style="list-style-type: none"> <li><del>Wiltshire notified, no response on this.</del></li> <li>No update.</li> </ul>

## LYNEHAM AND BRADENSTOKE ACTION UPDATE OCTOBER 2022

	Wooton Bassett Road	
RG1	Remove the old books from the phone box bookstore	<ul style="list-style-type: none"> <li>• Completed.</li> </ul>
RG1	Remove the graffiti from the bus stop in Bradenstoke	<ul style="list-style-type: none"> <li>• Outstanding.</li> <li>• Require an update</li> </ul>
RG1	<del>Remove the fallen tree at Bradenstoke</del>	<ul style="list-style-type: none"> <li><del>• Tree appears to be growing again and will be left as is no further action being taken.</del></li> <li>• Complete.</li> </ul>
EM	Mowing of the Wildflower Meadow by Barry	<ul style="list-style-type: none"> <li><del>• Still requires agreement by the Council.</del></li> <li>• Wildflower to be cut imminently in preparation for next year 2023.</li> </ul>
EM	FB asked for an update on the flower meadow. This is still pending an official answer from NALC. EM will be sending information received so far to MOD contact for assistance in looking at information to move the project forward or consider other options.	<ul style="list-style-type: none"> <li><del>• Completed and will be on the agenda for September.</del></li> <li><del>• On agenda September</del></li> <li>• Awaiting the license from MOD and investigation information for the fencing and signage costs. Will be on agenda in December if all information is back.</li> </ul>