

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 11th October 2016 in Lyneham Church Hall at 7.00pm.

Present

Cllrs: G Jackson-Haines (Chairman), J Webb, T Webb, J Digman, D Lambourne, R Gill, R Glover, R Selby-Boothroyd and J Selby-Boothroyd.
Clerk to the meeting: Jacquie Henly

There were 7 members of the public present.

Welcome

The Chairman welcomed all present to the meeting.

1) Capt. Lee McCrum from the MoD reported:

- a) the police were involved with some anti-social behaviour issues throughout the village – soldiers urinating in private gardens and loud noise complaints. Two soldiers have already been dealt with regarding these matters and the MoD are keen for any incidents like this to be reported to them so that they can be dealt with.
- b) There would be a Bonfire Night event on 3rd November on the base at C site, this event is open to the community and MoD look forward to welcoming those who attend.
- c) A report has been submitted to the Winter edition of the Parish Magazine explaining what goes on at the base.
- d) Cllr Digman thanked the MoD for clearing all the rubbish and for removing the tree as requested from the last meeting. A discussion took place as to whose responsibility it was for clearing rubbish from the MoD Play Park. Capt. McCrum requested that the dropping of litter was a welfare issue and if any MoD families were spotted dropping litter then they should be reported to himself or the Welfare Officer to deal with.
- e) Cllr J Webb reported that the wild flower meadow had now been raked over and the cut grass was in four neat piles ready for collection by the MoD.

2) There was no report from the Neighbourhood Police Team

3) Cllr Allison Bucknell reported:

- a) The Parish Steward scheme is now up and running. Any requests for work via this scheme need to go through the Parish council who will collate and prioritise the requests. The Parish Steward will endeavour to deal with the top five issues on his monthly visit.

Details of issues about which requests can be made can be found on the Wiltshire Council website.

<http://www.wiltshire.gov.uk/council/howthecouncilworks/plansstrategiespolicies/transportpoliciesandstrategies/highwaysnewsletters.htm>

Any other issues such as road defects should be reported via the My Wiltshire App or equivalent.

- b) Bradenstoke Solar Park - The connection has been tested and an update is awaited as to when this will be officially announced and the Community Benefit Fund will commence.

c) Edmonds Garage Site -The shop, veterinary surgery and post office are up and running well.

A new licence was granted for the pharmacy but an appeal was lodged against it so once again the wait is on. This process could take around 3 months. The 2nd phase of the project is soon to start by building eighteen Over 55s Apartments and two Restaurants on the site.

d) Provision of a GP Surgery in Lyneham – formal notification has been given that the NHS have decided NOT to provide a GP Surgery facility in Lyneham, on the grounds that there is no “unmet need” in the Lyneham Community area. If there is a route of appeal it will be found and taken. In the meantime, if you know of any organisation or business that might be interesting in becoming part of a possible Health and Wellbeing Centre at Lyneham, please contact Cllr Bucknell.

e) Road Safety - Still waiting for the Weight Limit to be implemented on B4069. It is anticipated that this should be in place by the end of the year.

Road safety at the Pedestrian Crossing at MoD Lyneham remains a concern.

Cllr Bucknell attended a screening of Safe Drive Stay Alive, which is shown to school pupils and also to students at MoD Lyneham. It is very impactful and highly recommended.

f) Young People - Connecting Youth continue to provide weekly sessions in Lyneham.

Wiltshire Council has funding available for provision of Positive Leisure activities for Young People aged 13-19 (25 if they have a disability) through the Royal Wootton Bassett & Cricklade Area Board. Any organisation can apply for funding to extend and enhance their provision to this age group.

g) Neighbourhood Planning - A review of the legal position regarding the withdrawal of parishes from NEW-V has taken place and further resolutions will be needed from all of the original parishes to ensure that all Neighbourhood Plans are legal.

h) Planning - It is likely that the Pound Farm application 16/05959/OUT will be heard at the Planning Committee on October 26th.

i) Cllr Bucknell also congratulated the Parish Council and Britain in Bloom Team on the result they achieved in the South West in Bloom competition.

4) The Chairman invited comments from members of the public present on items listed on the Agenda. Questions were asked by Nigel Nunns and Richard Marshall regarding the Neighbourhood Plan, written copies of the questions were handed to the Clerk.

Item 1 - Apologies for absence

Apologies were received from Cllrs J Pollard and L Thrussell. Cllr Pollard is on an extended leave of absence due to poor health this has been approved by the Wiltshire Council Elections Team.

Item 2 – Declaration of Interest in items on the Agenda

2.1 Cllr T Webb declared an interest in item 8d on the agenda as the cable route runs through his land.

Item 3 – Approval of Minutes from the previous meeting

Minutes of the Parish Council meeting held on Tuesday 13th September 2016 and the confidential minutes of the meeting that followed were approved by those present and signed by the Chairman.

Item 4 – To receive items on the Clerk's Report

- 4.1. Sent the Lyneham and Bradenstoke response to Alexa Smith's survey on Your Parish, Your Community.
- 4.2 Reported to Wiltshire Council Planning department the opinions of Lyneham and Bradenstoke Parish Council on the planning applications discussed at the September meeting.
- 4.3 Uploaded the amended Standing Orders Document to the Parish Council web site.
- 4.4 Uploaded the Statement regarding changes to the Public Participation content of future meeting of the Parish Council.
- 4.5 Ordered and received the new sign for the tarmacked area outside the Village Hall in Lyneham. The sign was passed on to Cllr Gill for installation.
- 4.6 Prepared the letter regarding the Memorials Meeting and sent it to Cllr J Selby-Boothroyd for distribution.
- 4.7 Chased Allotment Tenants for payment of their new tenancy agreements.
- 4.8 Arranged for AW Services to cut the hedge back that leads into the Allotments at Bradenstoke.
- 4.9 Sent responses to Wiltshire Council regarding Planning Applications discussed at the September meeting.
- 4.10 Continued to dispute a bill from Sharples Tree Services as full details of the state of the trees had not been given in the report. Major deadwood in a number of trees had failed to be reported, so the Parish Council were not able to make an informed decision on assessing the risk this deadwood could potentially cause to members of the public.
- 4.11 Sought a quote for delivering First Aid Training in the Parish.
- 4.12 Investigated the possibility of having nets fitted to the Goal Posts at the Bradenstoke Play Park.
- 4.13 Cllr J Webb reported that he had sent an email to Bob Jones, the Chair of our local CATG re the metro count request, along with the draft minute showing our support, and querying the need for the 30mph sign needing to be replaced before it can go ahead. Bob Jones had previously told Cllr J Webb at the last Area Board meeting that it should be possible to get the count done before the next CATG meeting.

Item 5 – To receive update reports from working groups, committees and representative members of outside bodies.

5.1 Report from the Allotment Working Group:

- a) There is currently 1 allotment available to rent.
- b) Most of the payments have been received from the allotment tenants for the new year agreements.
- c) A meeting was arranged for Allotment Tenants by one of the allotment tenants who is also a co-opted member of the working group. The meeting was not well advertised and so not many were in attendance, a few queries arose from the meeting but no firm proposals were put forward for discussion at the Parish Council meeting.

5.2 Report from Communications Working Group:

The Winter edition of the Parish Magazine has been sent to the printers.

5.3 Report from Highways & Maintenance Working Group:

- a) Winter planting in the flower beds is now almost complete.
- b) A youth carrying out community service has cleared a site close to the Mallard and also cleared a large amount of litter from along side the A3102. He has done an excellent job and we have passed on our thanks to him.
- c) The South West in Bloom Competition Results were received: The Churchyard in Lyneham received an Outstanding Award in the 'It's Your Neighbourhood' Category and overall the Lyneham and Bradenstoke entry received a Silver Gilt Award in the Cox Category.

5.4 Report from Memorials Working Group:

A letter has been distributed to stakeholders and individual interested parties inviting them to a meeting regarding a memorials project.

5.5 The Chairman reported that Lyneham and Bradenstoke Parish Council have been asked to sign a

formal letter resolving to consent to the modification of the NEW-V neighbourhood area consenting to Purton Parish being a designated area. All members approved the resolution and the letter was signed by the Chairman.

5.5 The Chairman informed Mr Nunns and Mr Marshall that their questions would be answered in writing following the meeting.

5.6 Cllr J Webb gave a report on a meeting he had attended with a presentation from Network Rail on the local road closures: Up to date information can be found at www.networkrail.co.uk/great-western-route-modernisation/wiltshire A 24hr helpline has also been set up 0345 711 4141.

Item 6 – To receive an update from Cllr J Selby-Boothroyd on progress towards the litter campaign.

6.1 Cllr J Selby-Boothroyd gave a brief overview of the research she and Cllr Thrussell had carried out regarding posters to be positioned at various points throughout the parish. The cost of purchase was briefly discussed as well as the possible positions for the posters. It was agreed that Cllr J Selby-Boothroyd and Cllr Thrussell should put together a fully complete proposal ready for discussion at the next meeting. The proposal should include exact locations for the posters, and have the relevant permission in place and a total costing for the purchase of the posters.

Item 7 – Finance

7.1 Account Balances inclusive of all cheques written and deposits made - Current Account £49202.33
Deposit Account – £58181.31

7.2

Cheque No	Payee	Amount
668	J Henly – Clerks Salary & Expenses (for signage)	614.48
669	Wiltshire Council – Contribution for dropped kerb	1500.00
670	Lillybrook Estate – Materials for installation of Water at the Allotments	122.52
671	J Digman – Britain in Bloom/Flower Beds	153.00
672	Thames Water – Public Toilets	18.49
673	E-On Electric for Public Toilets	72.52
674	Lyneham PCC – Hall Hire	109.00
	Money Received	Amount
	Precept/Grant Award	22098.39
	BinB	14.00
	Allotments	531.00
	Advertising	150.00

7.3 The purchase of football nets for the Bradenstoke Play Park was discussed. It was resolved to spend no more than £150.00 on the purchase of nets and paint would be purchased to repaint the posts.

7.4 The purchase of first aid training for the parish was discussed it was resolved to arrange a session at a cost of no more than £300.00. This would be for a maximum of up to 14 members of the public.

Item 8 – Planning

8.1 An update on planning applications had previously been distributed to members and was approved.

8.2 Planning application number 16/08398/CLE was discussed. It was resolved to respond by stating that the 10 year rule states this should only apply to property that has been in continuous use over the 10 year period and therefore the Parish Council stand by their original decision on the previous application 16/04938/CLE. The application should be refused. If Wiltshire Council should approve the application the Parish Council would suggest that a condition be agreed that the building should remain as an annex to the main farm house and not sold as a separate dwelling.

8.3 Planning application 16/07978/FUL was considered and there was no objection to the application.

8.4 Planning application 16/09511/FUL was considered and there was no objection to the application.

8.5 Planning application 16/09136/FUL was considered and there was no objection to the application. However the Parish Council would recommend that if the extension could be built slightly narrower this would allow for parking at the rear of the property, as parking is particularly bad in this section of the village and this would help alleviate the problem.

Item 9 – Exchange of Information.

9.1 Cllr J Selby-Boothroyd asked for posters for the litter campaign to be added to the agenda for next month.

9.2 Cllr R Selby-Boothroyd asked for the matter of a GP Surgery in Lyneham to be added to the agenda for next month.

9.3 Cllr R Selby-Boothroyd asked for the conduct of the Community Benefit Fund to be added to the agenda for next month.

Item 10 – Date of the Next Meeting

The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 8th November 2016 in Bradenstoke Village Hall at 7.00pm.

Item 11 – Resolve to exclude the Press and Public

It was resolved to exclude the press and public from the last item on the agenda in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960. To determine an issue which Wiltshire Council has deemed confidential.

The meeting was then adjourned

The minutes for the above item are to be treated as confidential and will be filed separately to the main minutes.

Signed Date
Chairman