

**Lyneham and Bradenstoke Parish Council**  
**Minutes of Extraordinary Meeting**  
**Held on 15<sup>th</sup> October 2019**  
**At 7pm at St Michaels Church Hall, Lyneham**

**NB: THESE MINUTES HAVE BEEN PREPARED FROM A RECORDING TAKEN AT THE MEETING. THE RECORDING BEGINS AT THE POINT AT WHICH WILTSHIRE COUNCILLOR ALLISON BUCKNELL BEGINS TO GIVE HER WILTSHIRE COUNCIL REPORT.**

Present: Cllr T Webb, Chair, Cllr F Ball Vice Chair, Cllr Carol Jenkins, Cllr Rod Gill,

The following newly elected and co-opted councillors signed their Declaration of Acceptance of Office at Item 2 and 3 on the Agenda.

Councillor Cllr Keith Webster, Cllr Liam Broughton, Cllr Chris Moncrieffe, Cllr Gayna Howarth, Cllr Anthony Jones, Cllr James Elford

**PUBLIC PARTICIPATION**

- a) Report from MOD Lyneham – none
- b) Report from Wiltshire Council member for the Lyneham Division. This report is attached to and forms part of these Minutes.
- c) Comments from members of the public:
  - The Chair, Cllr Tim Webb, announced that he would be leaving the meeting prior to Items 7 and 8 on the Agenda (Planning Applications) being discussed. Any questions on those items could be asked after he had left.
  - Tim Darch referred to the incorrect number on the Agenda for the planning application at Item 8 (19/09987/FUL). Mr Darch gave the correct number as 19/08876/FUL. The Vice-Chair, Cllr Frank Ball, apologized for the error.
  - Ms Stevie Palmer, on behalf of the Neighbourhood Plan Steering Group, referred to Invoice No 250 from Lemon Gazelle for £400 dated 4<sup>th</sup> September 2019 and asked whether this had been paid. If not this late payment would incur another late payment compensation payment. Cllr Tim Webb responded that he had received the cheque that morning and it had been signed.
  - Mr Tim Darch referring to the copies of Minutes and Agendas that should be kept in the Library, stated that the folder had been removed from the Library and asked when this folder would be reinstated. Cllr Frank Ball replied that he had been attempting to obtain copies of the Minutes from the Parish Clerk for some time and had just that morning received a number of hard copy Minutes. These would need to be checked before being placed in the Library. Cllr Frank Ball confirmed that the information would be reinstated within a month. In reply to a question from Mr Nigel Nunns Cllr Frank Ball responded that the Parish Council had no confidence in the current Parish Clerk. However, a locum clerk had been appointed for one month to work with the Parish Clerk and would be starting on Friday 18<sup>th</sup> October. Ms Stevie Palmer asked who was Acting as Parish Clerk for this meeting. Cllr Tim Webb replied that the meeting was being recorded. The Minutes would be prepared by a Councillor based on this recording.

**MINUTES OF FORMAL MEETING**

NB: Numbering and headings of these Minutes will follow the same numbering and headings as on the Agenda.

1. **Apologies for Absence** received from Cllr Rod Gill due to illness.

2. **Welcome and sign newly elected councilors.** The following newly elected Councillors were welcomed by the Chair and signed Declarations of Acceptance of Office:

Cllr James Elford, Cllr Chris Moncrieff, Cllr Keith Webster

3. **Welcome and sign newly co-opted Councillors.** It was proposed by Cllr Tim Webb, seconded by Cllr James Elford and unanimously RESOLVED

THAT the following be co-opted as members of Lyneham and Bradenstoke Parish Council:

Liam Broughton, Gayna Howarth, Antony Jones

Each person signed a Declaration of Acceptance of Office. The Chair welcomed all the new Councillors and everyone introduced themselves to the members of public present.

4. **Declarations of Interest on Items on the Agenda.** There were none.

5. **To discuss the 2 yearly tree service.** Cllr Frank Ball explained that quotes had been obtained from other companies and their prices were similar to the current company, Franklins, other than that they would have to carry out a full survey before doing any work and would make an additional charge for this. It was therefore proposed to engage the current company for the tree service this year. It was proposed by Cllr Tim Webb, seconded by Cllr Frank Ball and unanimously RESOLVED

THAT Messrs Franklins be engaged to carry out any necessary work to trees on The Green.

6. **To discuss Military Wives Choir Grant application.** Cllr Carol Jenkins had confirmed that a grant could be given to this organization. Some discussion followed as to which of the required items should be funded and Cllr James Elford requested a recorded vote. That recorded vote is attached to and forms part of these Minutes. It was proposed by Cllr Keith Webster, seconded by Cllr Frank Ball, and RESOLVED

THAT a grant of £899 be given to the Military Wives Choir for the purchase of sheet music and a gazebo.

AT THIS POINT CLLR TIM WEBB LEFT THE MEETING

7. **To discuss planning application 19/08298/OUT.** This is an Outline application for 50 houses on land at Pound Farm. Cllr Frank Ball informed the meeting that this is land that is owned by Cllr Tim Webb's father. Cllr Tim Webb farms the land and will inherit from his father and that is why Cllr Tim Webb has left the meeting. Cllr Frank Ball read out a statement of objection that he suggested be put forward as the Parish Councils comments on this planning application. Cllr Frank Ball further stated that a copy of the Neighbourhood Development Plan Steering Group's comments would accompany this statement. Both statements are attached to and form part of these Minutes. After discussion it was proposed by Cllr Keith Webster, seconded by ?????????????? and voted upon as follows:

FOR the proposal – 7 members  
AGAINST THE PROPOSAL – none  
ABSTENTIONS – 2

It was therefore RESOLVED THAT the statement of objection to planning application number 19/08298/OUT attached to these Minutes be sent to Wiltshire Council,

together with a copy of the statement of objection from the Neighbourhood Plan Steering Group.

8. **To discuss planning application number 19/08876/FUL.** For the purpose of these Minutes this number has been corrected from the number in advertised in the Agenda for the meeting.

Cllr Frank Ball explained that this was an application for a Guardhouse on MOD land. This was a building with no windows, additional car parking and landscaping. As an incorrect number (19/09987/FUL) had been advertised in the Agenda for this meeting Cllr Frank Ball suggested that no comments should be sent to Wiltshire Council. As the application was for MOD land it was felt that comments were unnecessary.

9. **Consideration of matters arising from Public Participation.** Questions raised by members of the public had already been answered prior to the start of the meeting. However, Rev Rachma Abbott raised an issue as follows:

Rev Abbott had asked for a copy of the Minutes of the last meeting because she had been told that, during a discussion about the Lyneham Relief in Need Charity, it had been said that she had no interest in this Charity. This was not the case because she was a Trustee of this Charity by virtue of her role as Vicar for Lyneham and Bradenstoke and she was very interested in becoming a part of the Charitable Trust but was having difficulty in obtaining relevant paperwork. She wished for this to be recorded in the Minutes of this meeting. Furthermore, the Trust Deed stipulated that a member of the Parish Council should be nominated as a Trustee. Cllr F Ball stated that the Parish Council representative is Cllr Tim Webb. Rev Abbott thanked the Parish Council for the information and hoped that the Parochial Church Council and the Parish Council could work together in the future for the benefit of all in the Parish. She would report to the Parish Council on Parochial Church Council activities.

10. **Exchange of Information.** Members of the Parish Council raised the following issues for future Agenda items.

- Cllr Gayna Haworth - inappropriate parking outside Lyneham school. Cllr Frank Ball would speak to Community Policing Team.
- Cllr James Elford - bench on The Green requiring repair. Cllr Frank Ball had spoken to Cllr Rod Gill who would have a look at it and repair if possible.
- Cllr Keith Webster - Membership of Committees and Working Groups should be addressed in light of the new influx of Councillors.
- Cllr James Elford suggested that the Parish Councils Standing Orders should be reviewed.
- Cllr Liam Broughton requested an update on Information Commissioners Office issue.
- Cllr Carol Jenkins would have an update on youth issues for next meeting.
- Cllr Keith Webster asked for an update from the Neighbourhood Development Plan Steering Group on the next Agenda.

11, **Date of Next Meeting.** Next meeting would take place on 12<sup>th</sup> November at Bradenstoke Village Hall. The Parish Council would now be reverting back to monthly meetings. All Councillors were handed an invitation to a Neighbourhood Development Plan meeting on Monday 4<sup>th</sup> November.

The meeting closed at 8.30pm

Signed..... Date.....  
Chairman