

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 8th March 2016 in Lyneham Church Hall at 7.00pm.

Present

Cllrs: Geoff Jackson-Haines (Chairman), Tim Webb, Judy Digman, John Webb, Richard Selby-Boothroyd, Rod Gill and Derek Lambourne.

Clerk: Jacquie Henly

There were 8 members of the public present.

Welcome

The Chairman welcomed all present to the meeting.

- 1) No representative from MoD Lyneham was present and no report was sent.
- 2) Andy Singfield from the Neighbourhood Police Team was not present and no report was sent.
- 3) Wiltshire Councillor Allison Bucknell gave a brief verbal report.
- 4) The Chairman invited questions from members of the public present that would be answered during the meeting at item 5 on the agenda or carried over until the next meeting if the answers were not available to hand.

Item 1 - Apologies for absence

Apologies were received from Cllrs Glover, Pollard, Thrussell and J Selby-Boothroyd

Item 2 – Declaration of Interest in items on the Agenda

Cllrs R Selby-Boothroyd and Digman, as members also of Lyneham with Bradenstoke Parochial Church Council, declared an interest in items 9d and 10b on the agenda. Numbered 9.4 and 10.2 in these minutes.

Item 3 – To discuss, consider and approve the co-option of Mr D Lambourne to the Lyneham and Bradenstoke Parish Council

The Chairman reported that Del Lambourne had sent a request applying to fill the vacant space on the Parish Council. A vote was taken for those in favour and the result was unanimous. Cllr D Lambourne signed the Declaration of Acceptance of Office and joined members at the table.

Item 4 – Approval of Minutes from the previous meeting

Minutes of the Full Parish Council meeting and the confidential meeting that followed dated 9th February 2016 were approved by those present and signed by the Chairman.

Item 5 – Consideration of matters arising from Public Participation

Richard Marshall asked a number of questions of which two were answered at the meeting:

- a) Update on progress of the Neighbourhood Plan – Cllr J Webb reported that there had been no further progress as we are still awaiting permission to withdraw from the NEW-V Group. A meeting is scheduled for Wednesday 16th March for all remaining groups to discuss the way forward.
- b) Cllr Webb in response to two questions about item 4.7 in the draft February 2016 Parish Council meeting minutes stated that the information reported had been given in writing by Wiltshire Council as part of a draft regarding the Lyneham Chapter of the Neighbourhood Plan. As the Neighbourhood Plan has not been approved for consultation it is still classed as a confidential document and therefore not available for members of the public.

It was agreed the other questions raised by Mr Marshall would be answered following the meeting.

Item 6 – To receive items on the Clerk's Report

6.1 Sent in comments to Wiltshire Council on the planning applications considered at the February meeting.

6.2 Contacted the Wiltshire Air Ambulance Service regarding the locked vehicle access gate at the Play Park in Bradenstoke. As there is a pedestrian gate leading into the field they did not foresee any problems should an Air Ambulance need to land there in the future. However, as a precaution, the combination lock number was given to them to keep on file.

6.3 Worked in liaison with Cllr J Webb to prepare an application to Wiltshire Council to register a new Neighbourhood Area designation for producing an independent Neighbourhood Plan for Lyneham and Bradenstoke. This will be submitted once NEW-V Group have approved that Lyneham and Bradenstoke can leave the group.

6.4 Placed an order with Sovereign Play Equipment for a wheelchair accessible roundabout to be installed at the Bradenstoke Play Park along with the other equipment already ordered.

6.5 Placed an order for the 6 replacement locks for the Parish Notice Boards.

6.6. Instructed Franklins Garden Services to carry out the tree work on the green as per their quote.

- 6.7 Contacted Wiltshire Council Environmental Health department regarding rats and rubbish in the vicinity of The White Hart Inn in Lyneham, this was following a complaint from a local resident. Wiltshire Council confirmed they already had a case opened.
- 6.8 Set up a meeting with Matt Perrott to look at the options for installing a new bus shelter in Preston Lane Lyneham.
- 6.9 Sent out requests for Tenders for the Grass Cutting Contract for the next 3 years 2016/17/18.
- 6.10 Received and circulated to members correspondence from MoD regarding Community Integration and the use of the new Community Centre.
- 6.11 Received and circulated to members correspondence received from British Solar Renewables (BSR) in response to questions raised with them. At the meeting a draft copy of a suggested letter to BSR was circulated to all members present this was to address the unsatisfactory response received from BSR to the genuine concerns raised by members of the community. It was resolved the letter should be sent.

Item 7 – To receive update reports from working groups, committees and representative members of outside bodies.

- 7.1 Report from Emergency Planning Working Group:
- a) Two Officers from Wiltshire Council have commented on the Lyneham and Bradenstoke Emergency Plan and said it is a very comprehensive, well put together plan and we should be confident it will work in an emergency situation.
 - b) Copies of the plan will be circulated to relevant parties shortly.
- 7.2 Report from the Allotment Working Group:
- One tenant has given notice that they wish to give up their plot,; a new Tenant has already been found and will take over in April.
- 7.3 Report from Communications Working Group:
- Co-ordinated the delivery of the Spring Edition of the Parish Magazine to all households in the Village.
- 7.4 Report from Highways & Maintenance Working Group:
- a) Litter picks have been carried out in both villages during February.
 - b) A successful Clean for the Queen weekend was organised by local residents in Bradenstoke.
- 7.4 Report from Young People and Families Working Group:
- Work on the installation of new equipment in the Bradenstoke Play Park has commenced.
- 7.5 Report from Britain in Bloom Working Group:
- a) It has been agreed to also enter the Best Kept Village Competition this year.
 - b) A flower display will be made in the lay-by between Lyneham and Bradenstoke; the design is yet to be agreed.
 - c) The entry form for Britain in Bloom has been completed on line.
 - d) A street party to celebrate the Queen's birthday was discussed, however a celebratory event is already being organised in Lyneham so it was agreed not to pursue a street party.
 - e) The suggestion of having planters by the village entrance signs needs further investigation.
 - f) Volunteers are required for helping with pricking out seedlings for growing on for planting in the Summer.
 - g) It was agreed to plant the Pampas grasses, removed from the flowerbeds, on the ground that has just been cleared next to the Indian Restaurant.
 - h) Overgrown areas covered in brambles were discussed and volunteers have agreed to clear them.
 - i) Cllr J Selby-Boothroyd has stepped down as the lead for the Britain in Bloom Working Group and a new lead will be discussed at the next working group meeting.
 - j) Tesco has arranged for its Maintenance Team to look at the Lyneham store to see if anything can be done to smarten up the area of the car park and the wall at the boundary of the car park. This is in support of the Britain in Bloom entry.
 - k) A number of businesses have agreed to purchase hanging baskets to support Britain in Bloom.

Item 8 – To discuss a solution to the uneven and slippery access into the Dog Walking Field at Bradenstoke

Cllr Gill proposed that a permanent solution would be to lay a concrete path with a non-slip surface and that he could manage its construction. This was approved and Cllr Gill was asked to cost the project.

Item 9 – Finance

9.1 Account Balances inclusive of all cheques written and deposits made - Current Account
£38388.88

Deposit Account £78158.25

9.2

Cheque No	Payee	Amount
609	Wilts & Berks Canal Trust – Grant	1000.00

610	Niche Locks – Locks for Notice Boards	49.58
611	J Henly – Clerks February Salary	535.60
612	Sovereign Play Systems – Deposit for DDA compliant roundabout	2119.03
613	Sovereign Play Systems – 2 nd installment for play park equipment	14393.10
614	Bradenstoke Village Hall – Hall Hire	24.00
615	Jam Print – Printing of Spring Parish Magazine	589.00
616	Thames Water - Toilets	16.53
617	A W Services – General Maint. and Toilets Maint.	1523.84
618	Franklins Garden Supplies – Tree work	640.00
	Money Received	Amount
	HMRC – VAT refund	1761.03
	Advertising	150.00

9.3 Two tenders for the Grass Cutting Contract were received:

- a) Envisage Grounds Maintenance £4080 for 2016, £4200 for 2017 and £4320 for 2018
- b) A W Services £3970 for 2016, 2017 and 2018 for each year.

It was resolved to award the contract to A W Services.

9.4 A grant application from St Michael's Church Hall Lyneham was discussed and approved for £1851.20 a contribution towards the purchase of a new central heating boiler. All members present who had not declared an interest supported the application and the grant was awarded in full.

Item 10 – Planning

10.1 An update on planning applications had previously been distributed to members.

10.2 Application TPO/2015/00018/Mixed – St Michael and All Angels Church Lyneham was discussed and supported.

Item 11 – Exchange of Information

11.1 Cllr J Webb reported that he had started to explore the Parish Online site and was slowly getting to grips with how to use it effectively.

11.2 Cllr Digman requested an item to discuss Britain in Bloom be added to the April Agenda.

11.3 Cllr T Webb reported that he had been approached by members of the public who have suggested a pedestrian crossing of the A3102 be installed opposite the garage end of the Pound Close footpath. It was agreed further investigation would be required.

Item 12 – Date of the Next Meeting

12.1 A planning meeting has been arranged for Tuesday 15th March and will be held in Lyneham Church Hall at 7.00pm.

12.2 The next full Lyneham and Bradenstoke Parish Council meeting is scheduled to take place on Tuesday 12th April 2016 in Lyneham Church Hall starting at 7.00pm.

Close of Meeting

The meeting closed at 7.24pm

Signed
Chairman

Date