

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 21st June 2016 in Lyneham Church Hall at 7.00pm.

Present

Cllrs: G Jackson-Haines (Chairman), T Webb, R Selby-Boothroyd, J Webb, R Glover, J Digman, D Lambourne and J Selby-Boothroyd.

Clerk to the meeting: Cllr Richard Selby-Boothroyd

There were 3 members of the public present.

Welcome

The Chairman welcomed all present to the meeting and introduced a period of one minute's silence in memory of Jo Cox, MP.

a) There was no report from MoD Lyneham. The Chairman announced that in future reports from MoD Lyneham will be requested as part of the Parish Council's regular meetings.

2) There was no report from the Neighbourhood Police Team. The Chairman announced that a report had been requested to include details of the status and powers of the patrols in the village by the specially marked military police vehicle.

3) The Clerk to the meeting read the written report sent in by Councillor Allison Bucknell:

"Sorry but I am unable to be at the Parish Council meeting on Tuesday 21st June due to the change of date of the meeting.

Road Works: Wiltshire Council continues its programme of highways works. Further resurfacing work is scheduled for The Green, Lyneham in August. Details of all these schemes have been sent to LBPC parish clerk.

Parish Steward Scheme: I attended a Wilts Council Town & Parish Council session where the latest information about the Parish Steward scheme was discussed. A copy of the slides has been forwarded to the LBPC clerk.

Bradenstoke Junction: Work is now complete on the new footway and dropped kerbs at Bradenstoke junction. The work was initially requested by residents of Lillybrook and was agreed as a project under the Wilts Council Community Area Transport Group (CATG). LBPC agreed to contribute £1500 from the Parish Precept to enable this work to go ahead.

Bradenstoke Solar Park: The latest date for connection to the grid is July 2016.

Edmonds Garage Site: The veterinary surgery and shop are open at the site. The Post Office was due to open on 20th June but has suffered some technical faults. No date as yet for the pharmacy opening and there is still no decision yet from NHS/CCG about a GP surgery.

Road Safety: Consultation runs until July 11th on the proposed weight limit on Lyneham Banks. Details of the consultation have been sent to LBPC clerk. Further details are available on line.

Young People: Wiltshire Council has funding available for provision of Positive Leisure activities for Young People aged 13-19 (25 if they have a disability) through the Royal Wootton Bassett & Cricklade Area Board. Any organisation can apply for funding to extend and enhance their provision to this age group. The Area Board has procured the service of Connecting Youth to provide weekly sessions in Lyneham.

Development / Planning: I have been notified that a fresh application has been submitted by Gleasons for the Pound Farm site.

I am holding a public meeting on July 1st for interested residents to hear an update on where Wiltshire is with planning policy that would affect Lyneham. An invitation has been extended to Parish Councillors via the LBPC clerk, together with an invitation to provide an update on Neighbourhood Planning for Lyneham & Bradenstoke.

Other: I would like to congratulate members of the Parish Council on the enormous amount of work that they have put in to make Lyneham ready for Britain in Bloom."

The Clerk to the meeting reported that on receipt of Cllr Bucknell's report he had checked on the Wiltshire Council website that no planning application had been registered for the Pound Farm site so no information on a fresh application had been available to the Parish Council.

4) The Chairman invited questions from members of the public present that would be answered during the meeting at item 4 on the agenda or carried over until the next meeting if the answers were not available to hand. No questions were asked.

Item 1 - Apologies for absence

Apologies were received from the Clerk Jacquie Henly, Cllrs Gill, Pollard and Thrussell.

Item 2 – Declaration of Interest in items on the Agenda

There were no declarations of interest in items on the agenda.

Item 3 – Approval of Minutes from the previous meeting

Minutes of the Annual Parish Council meeting held on Wednesday 11th May and the confidential meeting that followed the Annual Parish Council meeting were approved by those present and signed by the Chairman.

Item 4 – Consideration of matters arising from Public Participation

None.

Item 5 – To receive items on the Clerk's Report

5.1 Responded to questions asked by Stevie Palmer prior to the May Parish Council Meeting - questions and responses below:

I am writing regarding Item 14 d) on the agenda for above meeting.

Please could you forward the following information:

Evidence of need, especially as this project will only benefit at a maximum of 40 residents out of an approx population of 4,500 people.

We are somewhat bemused by this request. Not all projects undertaken by the Parish Council will benefit all of the residents, that does not mean they are not worthwhile projects that should not be taken forward. The wheelchair accessible roundabout recently installed in the Bradenstoke Play Park is a typical example of this.

There has been an on going request from allotment holders for a number of years for a water supply to be installed for use during the summer months.

This was backed up by a meeting of allotment holders that was held in January 2016.

This project was approved by the Parish Council at the February 2016 Parish Council meeting using money available from surplus funds.

Where the water supply is to be connected to?

The water supply will go directly to a water trough on the allotment grounds that tenants will be able to access the trough with a watering can.

How the Parish Council are going to charge individual allotment holders for the use of the water?

The rent paid by the Tenants will cover the cost of the water supply, after the first years use is monitored the rents will be adjusted accordingly.

Are there to be individual standpipes or a single one for multiple use, if so where is that to be situated?

This question is partly answered above. The water supply will be limited to the hot summer months only and be controlled by a lockable stopcock, which will remain under the control of the Parish Council.

Is there a project plan that can be distributed to residents?

There is no written project plan but if there is any more information you require we will be happy to try and help.

On another note, where can a copy of Parish Council minutes be found in Bradenstoke?

Up until recently the minutes have not been available as a hard copy in Bradenstoke. We have however now arranged for a copy to be held in the Site Offices of both Lillybrook and Church Park – They are also available and always have been on request from the Clerk.

5.2 Contacted the MoD to request that they ask their students to dispose of litter more responsibly.

5.3 Contacted WC to ask if they are responsible for the removal of the two litterbins in Lyneham and if so are they to be returned. One between Webbs Court and the Co-Op and the other next to the bus shelter close to Edmonds Garage. The one by Edmonds Garage has now been returned, we still await information from WC Street Scene on the other one.

5.4 Responded to questions asked by Richard Marshall during the Open Forum at the Annual Parish Meeting. Questions and answers below:

Does the Parish Council acknowledge that you have mishandled this entire matter from the very beginning, or are you in denial?

No, neither of these statements apply.

How do you justify your behaviour over the Pound Farm development for the past year? How have you demonstrated openness, transparency and accountability in local government?

The answer to this question should be clear in the response given to Mr Nunns following the April meeting and can be found in the Clerks Report in the Minutes of the May meeting. A full explanation has been given of the actions that were taken and why. The documents you have cited as background notes taken from Parish Council minutes (listed with your question at the May Parish Council meeting) are individually and collectively examples of openness, transparency and accountability.

5.5 Sent in comments to WC on the 3 Planning applications considered at the May Parish Council meeting.

5.6 Supplied Phillip Burchell with two folders for keeping copies of the Parish Council minutes at Lillybrook and Church Park.

5.7 Liaised with Thames Water over the installation of a mains water supply to the Allotments in Bradenstoke.

5.8 Liaised with WC regarding s96 Licenses for placement of planters at the lay-by between Lyneham and Bradenstoke and by the Lyneham village entrance signs.

5.9 Contacted all the regular advertisers in the Parish Magazine asking them if they wished to advertise in the Summer Edition.

5.10 Obtained a quote for a proposed sign to be installed at the Bradenstoke Play Park regarding the new equipment and improved entrance gates.

Item 6 – To receive update reports from working groups, committees and representative members of outside bodies. To include approval of recommendations from the Open Spaces Working Group.

6.1 Report from the Allotment Working Group:

- a) There are currently two allotments available to rent.
- b) A polite reminder has been sent to all allotment holders asking that they ensure all allotments are kept weed free, so that weeds don't seed and contaminate other neighbouring allotments.

6.2 Report from Communications Working Group:

The Summer edition of the Parish Magazine has been compiled, sent for printing and will be distributed to all households by the end of June

6.3 Report from the Open Spaces Working Group:

A letter was sent to British Solar Renewables advising that the Parish Council agreed with the expert report regarding the proposed swale at the Solar Park in Bradenstoke. The Parish Council requested the swale should not be installed until a review was carried out following the clearing of ditches and drains in that area.

6.4 Report from Britain in Bloom Working Group:

- a) The flower beds have been all dug over throughout the villages and the old flowers taken out.
- b) The polyanthus have been replanted into the council allotment plot so they can be reused later in the year.
- c) Permission has been granted to have the tyre/flower displays in the lay by and the planters around the welcome signs.
- d) The probation service are now helping out in the Churchyard, requests for gardens tools to be donated for the project have been requested and some donations of tools have been received.
- e) The plants we have been growing have done exceptionally well most of the beds have now been planted up ready for the summer.
- f) All the flower baskets for the Rent a Basket Scheme have been planted up, delivered and hung outside the businesses participating in the scheme.

6.5 Report from Highways and Maintenance Working Group:

It has been reported to the Clerk by a concerned resident that the commemorative stone on The Green appears to be suffering damage from traffic pollution, situated as it is so close to the roundabout junction on the A3102. The concerned resident suggested that the stone should be moved to a less exposed site. On inspection, the corrosion appears to have been caused by some liquid spilt over or sprayed onto the stone fairly recently, rather than from long term effects of pollution. Illustrations were produced showing the stone last year and this year. It was agreed that the pictures of the damage should be sent to the suppliers of the stone to seek their advice on what may have happened to it.

6.6 Report from Young People and Families Working Group:

Cllr R Selby-Boothroyd declared a personal interest in this item as he is chaplain to Lyneham's Air Cadet Squadron. The deteriorating state of the huttet accommodation on B site occupied by the air cadets, the difficulties of access to the site now that Babcock have vacated it and the uncertainty over the future location of the air cadets' accommodation were discussed. A draft letter to 22 (Training) Group RAF seeking a solution was tabled. Proposed by Cllr J Webb, seconded by Cllr D Lambourne, it was resolved to send the letter.

6.7 Report from Memorials Working Group:

Some current details of the status of the memorial garden outside the REME Museum were reported. Cllr J Selby-Boothroyd asked for approval to hold a meeting of interested individuals in September to begin to compile a "memorials trail" for the Parish potentially to be published by 2018. Approval of this initiative was given with the recommendation that the REME Museum be fully involved from the outset.

6.8 Report on the Neighbourhood Plan:

Cllr J Webb reported that approval from Wiltshire Council for Lyneham and Bradenstoke to produce its own Neighbourhood Plan had not yet been given. Detailed questions from Wiltshire Council about the Parish Council's application seemed to constitute a request for a complete plan to be submitted with the application prior to approval being given to develop the plan. It was agreed that Cllr J Webb should consult with the Clerk about the best way of responding to this delay and also to seek the advice of the Wiltshire Council officer with whom earlier drafts had been formulated.

6.9 Report on the Community Area Transport Group:

Cllr J Webb reported that the two issues he had raised at the last CATG meeting, a potential pedestrian crossing of the A3102 by Edmonds Garage and a speed limit review of Hollow Way in Bradenstoke, had not yet progressed. Regarding the dropped kerbs at the Bradenstoke junction, Cllr J Webb questioned why plans for the footpath had been sent by Cllr Bucknell to residents and not to the Parish Council. A question was also raised about the paving at the dropped kerbs which is not of the standard quality for such crossing points. It was agreed that, since the next CATG meeting is not until September, these questions be put immediately to Cllr Bucknell as outcomes of her report to the meeting.

Item 7 – Finance

7.1 Account Balances inclusive of all cheques written and deposits made - Current Account £38096.55 and deposit account £58167.88.

7.2

Cheque No	Payee	Amount
638	Sovereign – Play Park	4249.31
639	J Henly – Clerks Salary May	547.58
640	Thames Water – Public Toilets	23.25
641	Haines Construction – Heras Fencing for Play Park	120.00
642	M Thrussell – Britain in Bloom expenses	18.28
643	J Henly – Go Daddy web hosting fees (for 3 years)	207.20
	Money Received	Amount
	Advertising	112.50
	Britain in Bloom	63.00

7.3 Two Insurance quotes were considered from Came and Company and Aon. It was agreed to accept the quote from Aon and take advantage of the 3 year binding contract at an annual premium cost of £798.77.

7.4 Funding was approved for the purchase of black membrane to cover allotments not in use up to a total cost of £100.00, to include the necessary ground pegs to secure the membrane.

7.5 A proposal to appoint A W Services to cut the hedge leading into the allotment from Church Park at a cost of £100.00 was discussed. Cllr R Glover reported that he had already trimmed the part of this hedge which is his responsibility and there is uncertainty over the ownership of the overgrown part. It was agreed that since a hedge of this thickness should not be trimmed until September because of the possibility of birds nesting, the action to be taken in the meantime is to discover whose hedge it is.

Item 8 – Planning

8.1 An update on planning applications had previously been distributed to members.

8.2 Planning application 16/04866/TPO - Raise crown of Beech tree by 2 metres and 30% crown thin at 1 Herbert Ludlow Gardens was discussed. Agreed that there is no objection.

8.3 Planning application 16/04297/FUL – Proposed 2 storey rear extension at 52 Webbs Court Lyneham was not discussed as the plans were not available to the meeting. Deferred to a later meeting of the Council or of its planning committee.

Item 9 – Exchange of Information.

9.1 Cllr J Digman raised three points:

a) Trees on The Green are hanging low over footpaths causing obstruction to pedestrians and to sight lines for drivers of vehicles leaving properties on The Green. This problem occurs when the trees are in full leaf. Could routine trimming of lower growth be included in a maintenance contract?

b) Could the Parish Council take the initiative of reminding residents whose properties have hedges overhanging footpaths that they should keep growth cut back?

c) There had been reports of cars speeding into Lyneham on leaving the main gate of MoD Lyneham. Those complaining should be advised to report such incidents to the Police.

9.2 Cllr T Webb reported that the grass in Pound Close play park had not been cut. The Clerk is to be asked to contact the contractor.

Item 10 – Date of the Next Meeting

The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 12th July 2016 in Lyneham Church Hall at 7.00pm

Close of Meeting

The meeting closed at 8.08 pm

Signed
Chairman.

Date