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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held remotely using Microsoft Teams on Tuesday 8th December 2020 commencing at 7:30pm.

MEMBERS PRESENT: Councillors Frank Ball [FB], Rod Gill [RG], Liam Broughton [LB], Antony Jones [AJ], Mike Robertson [MR], and Daniel Beare [DB]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Frank Ball

APOLOGIES: None Received

Meeting Opened 19:37

CM20/192 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
None Received

CM20/193 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
LB declared an interest in item 12 as he is the reconciliation countersigner.
FB declared an interest in item 7 as he is the Chair for the NDP Group.

CM20/194 **MINUTES OF THE PREVIOUS MEETINGS FOR 10TH NOVEMBER 2020**
Proposed MR Seconded FB Passed

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 10th November 2020 are a true reflection of the decisions made.

Minutes will be signed by the Chairman at the first physical meeting of the Parish Council

CM20/195 **TO CONSIDER AND AGREE A VICE-CHAIR TO THE PARISH COUNCIL**
Proposed MR Seconded LB Passed

IT WAS RESOLVED THAT Cllr Anthony Jones will be the Vice Chair for the Parish Council

Acceptance of office will be signed off-meeting



- CM20/196 **TO CONSIDER THE APPLICATIONS FOR CASUAL VACANCIES FOR THE COUNCIL TO CO-OPT ACCORDINGLY**
- CM20/197 **To Consider And Agree The Co-Option Of Ron Glover To The Parish Council.**
Proposed to defer the motion to the January meeting as Mr. Glover was unable to attend
Proposed FB Seconded MR Passed
IT WAS RESOLVED THAT the motion to consider Mr. Glover for co-option be deferred until the January 2021
- CM20/198 **To Consider And Agree The Co-Option Of Shendie Green To The Parish Council.**
Proposed FB Seconded MR Passed
IT WAS RESOLVED THAT Mrs Shendie Green be Co-Opted as a Parish Councillor for Lyneham and Bradenstoke Parish Council
- CM20/199 **To Consider And Agree The Co-Option Of Ron Glover To The Parish Council.**
The Parish Clerk received a call from Mr Glovers daughter to say that he was dialled into the meeting but was having difficulty being heard by the Council. The Council reconsidered CM20/197 in light of this information and agreed that should Mr Glover be able to overcome the technical issues the agenda item would be heard.
Proposed FB Seconded LB Passed
IT WAS RESOLVED THAT the Council would consider Mr Glover's potential co-option should he be able to join before the end of the meeting; otherwise, to be moved in accordance with CM20/197
- CM20/200 **PLANNING COMMITTEE**
- CM20/201 **To Receive the Monthly Planning Report**
FB read out the Planning Committee report, which is attached to and forms part of these Minutes.
- CM20/202 **NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**
- CM20/203 **To Consider And Agree The Neighbourhood Plan And Supporting Documents As Presented For Lyneham And Bradenstoke For Submission To Wiltshire Council**
Proposed FB Seconded DB Passed
The Council wishes to express its thanks and gratitude for the hard work and patience of those members of the NDP (Neighbourhood Development Plan) over the years for the time and commitment to get the plan ready for submission to Wiltshire. The plan and supporting documents may be found at:
<https://www.lynehamandbradenstoke-pc.gov.uk/community/lyneham-and-bradenstoke-parish-council-16223/neighbourhood-plan/>
or



<https://www.lynehambradenstokenp.co.uk/>

IT WAS RESOLVED THAT the draft Neighbourhood Plan and supporting documents will be sent to Wiltshire Council for approval.

CM20/204 **TO CONSIDER AND AGREE TO HOLD A PARISH COMMUNITY ENGAGEMENT DAY OR DAYS SOMETIME IN Q1/Q2 2021 AND TO ALLOCATE £500 IN THE FORTHCOMING BUDGET**

Proposed FB Seconded DB Passed

IT WAS RESOLVED that Lyneham and Bradenstoke Parish Council will hold a community engagement day/s in 2021.

IT WAS RESOLVED that Lyneham and Bradenstoke Parish Council will allocate £500 for this event in the 2021/22 budget.

CM20/205 **TO CONSIDER AND AGREE TO APPOINT A REPRESENTATIVE TRUSTEE TO THE LYNEHAM VILLAGE HALL MANAGEMENT COMMITTEE (TO SERVE UNTIL APRIL 2021)**

Proposed FB Seconded MR Deferred

IT WAS RESOLVED THAT this motion be deferred to the January meeting.

CM20/206 **REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILORS**

CM20/207 **Flower Beds Working Group**

Gayna Howarth has emailed to say that work has been done with the flower beds, and they should be ok until early Spring. The Council is asking for volunteers in the Villages to help support the work on the flower beds for next year. This can be a Councillor or a member of the public. The Council is still working to fill the Cllr gap in the coming months to head up the work.

CM20/208 **Allotment Working Group**

The Council has agreed some work to be done in the allotment area but due to the weather and the lengthy list of work requested, all the work is being prioritised.

CM20/209 **Open Spaces Working Group**

Playpark Bradenstoke –

Parking for the dog walking area in Bradenstoke is still being looked into. EM will put together information known and will approach AB for further information.

CM20/210 **TO RECEIVE FOR INFORMATION THE CLERKS REPORT.**

The budget is being reviewed and will need to be finalised on 12th of January with a view of final sign off of the precept for 2021-22 to be sent to Wiltshire Council by the 18th of January.



CM20/211 **FINANCE MATTERS**

CM20/212 **To Receive a Report from the Finance Committee**

No Report, there has not been a meeting of the Finance Committee since the last meeting.

CM20/213 **To Receive for Information, Disbursements made since the last meeting**

Received.

Disbursements are attached to and form part of these minutes.

CM20/214 **To Receive the Bank Reconciliation**

Received

CM20/215 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

Road Closure for the roads in Bradenstoke, Newsletter regarding the Church events in Lyneham and Bradenstoke has been circulated. CATG circulars have also been circulated.

CM20/216 **TO CONSIDER ITEMS OF MAINTENANCE**

Parish Steward has been doing a wonderful job in Lyneham and Bradenstoke. The Council sends thanks to Wiltshire Council for making this available to the Parish. If a member of public finds an item of maintenance that needs to be addressed, please will you contact the Chairman or the Parish Clerk. There are limits to what the Parish Steward is able to provide but the Council will have an opportunity to review in accordance.

CM20/217 **KEY MESSAGES**

None

CM20/218 **NEXT MEETING.**

The next meeting will be held on Tuesday 12th January 2021 at 7:30pm. Unless otherwise notified, this and all subsequent meetings will be 'virtual' meetings in accordance with the current legislation, up to and including 5th May 2021.

Meeting Closed 20:22

Summary of Public Participation Section

Parish Council Chairman, Cllr. Frank Ball opened the meeting at 7:32pm and invited participation from the public.

Report from Wiltshire Council

Wiltshire Councillor, Allison Bucknell, has submitted a written report, which will be placed on the website. Wiltshire Councillor, Allison Bucknell, was present at this meeting. There is confirmation that the missing post box is on order, although a deliver date is still to be confirmed. Lillybrook residents have an informal arrangement where cards may be delivered to the office for purposes of post collection. There has been a couple of sessions of youth workers in the Village. A planned programme of requirements is being organised along with Amy Dalimore. The Bradenstoke Solar Farm has held their AGM. Wiltshire Council is looking at the possibility of purchasing some of the homes that are being discussed under the “The Notice to Quit” announced earlier in the Autumn, with the view of keeping some of the tendency’s in place. This will be further reviewed and discussed in the budget meeting in January and if successful will help some of the residents being affected. Wiltshire has also just announced that they will be reviewing the further planning provisions that will take the region into 2036. Lyneham will be expected to take a small number of the houses, but other villages are being canvassed as well. AB asked if the Parish Steward scheme is going well. FB confirmed that yes, the scheme is working for the village and going well.

Report from the MOD

Major Iain McDavid from the MOD was present at this meeting. Maj McDavid reassured the public that the base is keeping compliant with COVID19 measures. The base has started to send service personnel home early for Christmas. There will be minimum staff during the festive period on site. There will be a staggered return following the Christmas period. The MOD has received a couple of requests from St Michael’s Church to support the enhancement of the Memorial Garden and engagement with the Church to provide some extra help to the Church. following on from the Remembrance told the meeting that MOD Lyneham is staying staff during the lockdown.

Royal Wootton Bassett Police Report

No report available before this meeting.

Other Public Items discussed

No outstanding queries from members of the public

Having concluded, the Chairman moved to commence the Parish Council Meeting.

All supporting documentation is available on the Parish Council’s website for the relevant meeting, or via the Clerk.

These minutes are accepted as a true and accurate record: -

Signed frank ball

Date

12th January 2021