



Lyneham Village Hall
Management Committee.

Jane Ball (Secretary)
46 Calne Rd.
Lyneham
SN15 4PN

E mail frank-jane_ball@tiscali.co.uk

Dear Chair and Parish Councillors.

I have submitted grant forms on behalf of the Village hall to the Parish and was asked to supply a covering letter of explanation.

The Village hall is a long-standing asset to the village providing a venue for numerous groups, clubs and activities.

It is a registered Charity run by volunteers and trustees and being a charity is a non- profit organisation.

At the beginning of 2020 it was noticed that tiles were falling from the roof and realised this could be a big problem. We were advised to get a 5-year maintenance plan as this would establish needs and costs.

Phase 1 covered the immediate need of the roofing issue. This involves replacing all tiles on the roof, assessing timbers and replacing lead work and guttering. This comes to a total of £58,000 which to us was quite a staggering amount.

We are in the process of applying for Grant funding to cover costs. To enable us to do this it is essential that we have a Third-party Guarantor who can provide the 10% contribution required by Community First.

We are hoping that you as a Parish Council can be our Guarantor.

This would be most appreciated by the committee of the village hall and all users of this amenity.

Kind regards

Jane Ball
Secretary for Lyneham Village Hall.

LYNEHAM AND BRADENSTOKE PARISH COUNCIL

Application for Grant for Clubs/Organisations Local Government Act 1972, Section 137

Lyneham and Bradenstoke Parish Council is empowered to give grants to local clubs and organisations under S137 of the Local Government Act 1972.

There are a number of limitations placed on the Council's power the most notable of which is that any grant must demonstrate benefit to some or all of its community. The size of the grant must also relate to the benefit achieved. You are therefore, encouraged to demonstrate in your application the number of people that will benefit in Lyneham and Bradenstoke from the grant aid requested.

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Lyneham Village Hall
2.	Name, Address and Status of Contact	The Green, Lyneham, Chippenham, Wiltshire, SN15 4PD
3.	Telephone Number of Contact	01249 891780
4.	Email address of Contact	frank-jane_ball@tiscali.co.uk
5.	Is the Organisation a Registered Charity? If so please give your Charity Registration No.	Yes 305544
6.	Amount of grant requested (Quotes and detailed breakdown of how the money is to be spent must accompany the application)	£5000
7.	For what purpose or project is the grant requested?	Contribution towards cost of replacing the roof.
8.	What will be the total cost of the above project?	£58,054,00 + VAT
9.	If the total cost of the project is more than the grant, how will the residue be financed?	By grant funding from Community first (Crapper & Sons & Hills) and also Lyneham & Bradenstoke Solar farm.

10	What monies is the organisation/club contributing to the project?	£1,000
11	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	Yes Community first (Crapper & Sons & Hills) and also Lyneham & Bradenstoke Solar farm.
12	Who will benefit from the project?	All parishioners of Lyneham & Bradenstoke Parish
13	Approximately how many of those who will benefit are residents?	Most
14	What financial information have you included?	Yearly account Mar 19/20 Bank statement Gaiger construction quote

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed: *A Ball*

Date: *31/10/2020*

Position: *Secretary of Lyneham Village Hall.*

Contact details Tel: *01249 891780* Address: *46 Caine Rd. Lyneham SN15 4PN.*

If you are successful and a grant is awarded, following the event/purchase you will be required to submit receipted invoice/s for the total amount of the award granted. If monies are not spent as specified in the application they will need to be returned to the Parish Council.

Please return the completed application form together with your statement of accounts to:

Clerk to Lyneham and Bradenstoke Parish Council
Elizabeth Martch-Harry
84 Brickley Lane
Devizes
Wiltshire SN10 3BW

OFFICE USE ONLY	
Date considered	
Grant Award YES/NO	
Amount Granted.	

Supporting Notes for Grant Application

Context

Within this application for funding we would like the Parish Council to be our Third party guarantor as per the attached documents.

- Landfill Communities Fund Contributing Third Party Payment (CTP)
- Community First letter

When asking for funding from Community First they state the *Contributing Third Party (CTP) required is 10% of total amount awarded from Landfill Communities Fund.*

We asking for £35000 from both Hills and Crapper and Sons – thus the Third party contribution would be £3500 which is included in the request from Parish Council Grant of £5000.

LYNEHAM VILLAGE HALL APRIL 2019 - MARCH 2020

INCOME

HALL HIRE	£5043.50
GRANTS	£6716.74
COFFEE MORNINGS	£ 151.50
SSE	£ 5.72
BANK INT	£ 1.57
TOTAL INCOME	<u>£11919.03</u>

EXPENTITURE

CLEANING AND WINDOWS	£1819.20
DRAINS AND SURVEY	£ 800
OIL AND BOILER SERVICE	£1294.42
DOORS	£3642.00
GARDENING AND GEN MAINT.	£1152.00
SURVEY	£2352.00
ELEC	£ 300.00
INSURANCE	£ 457.16
REFUNDS	£ 668.00
<u>TOTAL EXPENDITURE</u>	<u>12484.78</u>

UNCASHED CHEQUES	£20.00
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DL/JG

29th June 2020

Wilma Goodfellow
Lyneham Village Hall Management Committee

BY E-MAIL: wilmagoodfellow@aol.com

Dear Wilma

Re: **Remedial Works as Dolmans Recommendations**

We thank you for your valued enquiry and have pleasure in submitting our quotations for works as detailed below.

Phase 1

- 1.1 To erect necessary scaffold to access the works area. Provide all specialist tools, labour and equipment to carry out the works. Carefully strip existing main roof and front porch (rear extension excluded). Store only the sound concrete tiles on the scaffolding for re-use. All the old clay tiles, felt and battens to be disposed into builders' on-site skips. De-nail timbers and prepare for recovering. Apply a coating of water based timber treatment solution to all exposed timbers. Relay all sound concrete plain tiles (30%) and supply new matching tiles to make up for shortfalls (70%). Tiles fitted to new 25 x 38mm battens and Roofshield breather membrane underlay, including felt support trays and a double course of tiles at eaves. Set verges on new undercloaks, mortar bedded. Provide and fix new concrete ridge cappings, dry-fixed. Provide and fix new concrete valley tiles and purpose-made bonnet hip cappings. Provide and fix new lead soakers and flashings to associated abutments, including chimney stacks. On completion to clear all arising debris and leave area clean and tidy.

For the sum of £36,562.50 (Thirty six thousand five hundred and sixty two pounds fifty pence) (Excluding VAT).

Please note :-

- i) This quotation excludes upgrading/renewal of roof insulation
- ii) This quotation excludes supply of water, electric and welfare facilities
- iii) We have allowed a Provisional Sum of £750.00 + VAT for structural timber repairs

Extra Over

The additional cost to supply all new concrete plain tiles (smooth finish) with no existing tiles to be salvaged would be £5,892.00 (Five thousand eight hundred and ninety two pounds) (Excluding VAT).

- 1.2 To strip off all existing PVC fascia, soffit, gutters and timber fascia and clear from site. Supply and fit new black half round plastic gutter and downpipe on white UPVC fascia and soffit.

For the sum of £7,125.00 (Seven thousand one hundred and eighty five pounds) (Excluding VAT).

- 2.1 We have allowed a Provisional Sum of £3,200.00 +VAT to re-flaunch chimneys, re-point brickwork, & brick cills and tiles eaves corbels as required, repairs to brick arches and replacement of concrete
2.2 lintel over rear window.

- 4.1 To carefully break up concrete paths and clear from site. Dig out hardcore to a depth of 100mm. Level and compact. Supply and lay 100mm tamped concrete path (approximately 60m²). Remove timber posts to Northern face and replace.

For the sum of £4,750.00 (Four thousand seven hundred and fifty pounds)(Excluding VAT).

- 5.3 Apply timber treatment to stage floor structure

Included in Item 1.1

- 6.6 To provide lagging to pipework - we were unable to survey all pipework works, we would allow a Provisional Sum of £525.00 + VAT to carry out these works,

Phase 2

- 6.1 To carry out electrical test and issue certification

For the sum of £325.0 (Three hundred and twenty five pounds) (Excluding VAT).

- 3.2 To replace fire escape doors (pairs) - 2 No.

For the budget sum of £4,350.00 (Four thousand three hundred and fifty pounds) (Excluding VAT).

- 6.3a To carry out Fire Risk Assessment

For the budget sum of £525.00 (Five hundred and twenty five pounds) (Excluding VAT).

- 6.3b To carry out remedial works following Fire Risk Assessment

For the budget sum of £2,500.00 (Two thousand five hundred pounds) (Excluding VAT).

- 6.5 To carry out Water Hygiene Assessment and cold water supply isolation point.
&

- 6.7 For the budget sum of £485.00 (Four hundred and eighty five pounds) (Excluding VAT).

Phase 3

- 1.3a To replace suspended ceiling in main room and 2 No. side lobbies

For the budget sum of £4,750.00 (Four thousand seven hundred and fifty pounds) (Excluding VAT).

1.3b To introduce 200mm quill insulation above suspended ceiling.

For the budget sum of £1,150.00 (One thousand one hundred and fifty pounds) (Excluding VAT).

5.1 To replace lights for LED lights in suspended ceiling - 8 No. 600 x 600

For the sum of £885.00 (Eight hundred and eighty five pounds) (Excluding VAT).

6.2 To replace lights in Kitchen, Lobbies, Toilets and Store Room

For the sum of £675.00 (Six hundred and seventy five pounds) (Excluding VAT).

Phase 4

3.1 To rake out and re-point mastic seals to window frame and re-seal.

For the budget sum of £1,250.00 (One thousand two hundred and fifty pounds) (Excluding VAT).

Phase 5

5.5 To strip out existing kitchen including units and flooring and clear from site. Supply and fit new Howdens kitchen to similar layout. Supply and fit new worktop, sink and tap. Tile splashback. Allow a Provisional Sum of £650.00 + VAT to carry out any electrical works. Prepare, seal and supply and lay flooring. Decorate room

For the budget sum of £16,750.00 (Sixteen thousand seven hundred and fifty pounds) (Excluding VAT).

Phase 6 - Solar Panels (extra as requested)

A sensible size here is 8.16kw. That is 24 x 340w panels arranged in 3 rows of 8 in the large gap on the south side of the building. This system will generate 7650kw hours per year for use within the building.

The budget cost for this work would be £10,540.00 (Ten thousand five hundred and forty pounds) (Excluding VAT).

We trust our quotations are acceptable and assure you of our best attention at all times.

Yours sincerely



D LLOYD
CONTRACTS MANAGER