

Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 13th March 2018 at St Michaels Church Hall, Lyneham at 7.00pm.

Present

Cllrs: G Jackson-Haines (Chairman), Cllr's Lynn Thrussell, Fred Gomme, Rod Gill, Darren Hewitt, Tim Webb and Justin Wright

Clerk to the meeting: Elizabeth Martch-Harry

Welcome

The Chairman welcomed all present to the meeting.

Item 1 – Chairman's report

1.1 Cllr Geoff Jackson-Haines thanked everyone that helped during the heavy snow. To Philip & Lawrence Burchell, and Paul Lebbett for clearing snow in Bradenstoke, Chippenham Road and Dauntsey Bank. Thanks to the Potters, Drury and Webb families for clearing the roads. To the Parish Councillors for clearing snow and checking on vulnerable people on the Friday and Saturday. All councillors and members of the public agreed that the community had really pulled together and supported each other.

Item 2 - Apologies for absence

Apologies were received from Cllr Del Lambourne

Item 3 – Declaration of Interest in items on the Agenda.

None declared.

Item 4 – Approval of Minutes from the previous meeting

Minutes of the Parish Council meeting held on Tuesday 13th February 2018 were approved and were accepted by those present and signed.

Approved by all Councillors. Minutes signed by Chairman

Item 5 - To receive items on the Clerk's Report

Clerks Report

1. Wrote February meeting minutes.
2. Organised March meeting agenda.
3. Used monthly payroll.
4. Received weekly bulletins for planning which were sent on to councillors.
5. Responded to emails from the public.
6. Organised cheques and invoices and posted payments.
7. Updated grass cutting contract for contractor.
8. Contacted Wiltshire Council about councillor's resignations
9. Organised Notice of councillor vacancies signs.
10. In contact with building company to change name of road signs as agreed in last council meeting.
11. Organised invoices for advertising for up and coming parish magazine.
12. Wrote Neighbourhood Plan Steering group minutes and sent out to members.
13. Up to date with Neighbourhood plan report by Lemon Gazelle.
14. Organised hedges to be trimmed and tidied by play park.
15. Booked councillors on Area Board Dementia course.
16. Organised and updated contract forms for contractors.
17. Had tour from Cllr Lynn Thrussell of parish and relevant areas that the council look after.
18. Sent documents to Cllr to keep website up to date.
19. Organising annual meeting for allotment holders.
20. Working with the bank to update signatories and contact addresses.

Item 6 – Resignation of Councillors and thanks for service.

6.1 Cllr Trudie Clarkson has been unwell for a number of months and has sent apologies for missing any meetings. The council have been taking advice from Wiltshire Association of Local Councils to make sure that everything is legal. However Trudie feels her illness could be long term and effecting her role on the council and has decided to resign. Her resignation has been accepted and we wish her a speedy recovery.

6.2 Cllr Judy Digman has decided to resign after 6 years on the council. She has offered to continue to help with projects in the villages. We would like to thank Judy for all her help and support over the years.

6.3 Notice of Vacancies are on the Parish Council notice boards.

Item 7 – Co-opting New Councillor for Parish

7.1 Deferred until next month as not all the councillors have had the opportunity to see the information.

Item 8 – To receive an update from the Working Groups.

8.1 Update on the Allotments.

Cllr Del Lambourne will be having a meeting with allotment holders on Monday 16th April at Bradenstoke Village hall.

8.2 Update on CATG

Bradenstoke junction work. 1st phase will cost £4,400. Parish council have contributed to the cost of the work of £2000. 2nd phase will cost £4000. Councillors agreed to contribute a further £500. Proposed: Cllr Lynn Thrussell, Seconded: Cllr Tim Webb

8.3 Update on Maintenance Group

Tree branches on the green removed as it was going to fall on road.

Pound Close Play Park hedge cut back, Kevin Iles has done an excellent job.

Parish steward is back.

Litter pick cancelled due to snow. Another one being planned for beginning of April. Co-op has agreed to support it with refreshments.

8.4 Update on the Highways Group

Toilets on outside looking shabby and wood needs treating.

Dave Kee is maintaining flower beds and sorting out poppies.

Cllr Lynn Thrussell passed on condolences on behalf of the parish council for Godfrey Godwin, who was an important member of the village. He always helped out and used to give 1000's of bulbs to make the village look beautiful.

Item 9 – Finance

9.1 Account Balances inclusive of all cheques written and deposits made –

Current Account £53,098.12

Deposit Account £38,213.75

| Cheque Number | Payee | Amount |
|---------------|---|---------|
| 759 | Lemon Gazelle, Neighbourhood Plan Report | £800.00 |
| 760 | Kevin Iles House & Garden Services | £660.00 |
| 761 | Franklin Garden Supplies – tree work | £270.00 |
| 762 | Clerk Mobile contract- Dec, Jan, Feb | £45.00 |
| 763 | Clerk February Wages | £450.72 |
| 764 | R.B.L Poppy Appeal (Re-sent) | £51.00 |
| 765 | RAF Event – Flags, Licence & Raffle tickets | £140.60 |
| | | |
| | Money Received | £0.00 |
| | | |

9.2. To agree payments in accordance with the budget as listed and previously circulated to members.

Proposed: Cllr Geoff Jackson-Haines, Seconded: Cllr Lynn Thrussell

Item 10 - Planning

10.1 An update on planning applications was given by Cllr Justin Wright.

18/01633/FUL Loft Conversion with rear dormer
21 St Joseph Way Lyneham Wiltshire SN15 4FA

No Objections

18/00374/FUL Erection of garage & workshop. Change of use of land from agricultural to residential.
The Tops Barton Close Bradenstoke Chippenham Wiltshire SN15 4EZ
Resubmission requested, Neighbour has objected. Garage drawings need to be drawn more accurately to reflect where it will be coming out to.

18/01203/TPO Fell 1 Silver Birch (T2) and 20% Reduction to Silver Birch (T3)
63A The Green Lyneham Chippenham Wiltshire SN15 4PE

No Objections

- 10.2 Cllr Allison Bucknall gave additional information on the Green Farm Application 17/03292/OUT. Road access has been amended on Chippenham Rd closer to the roundabout with ghost lane in the middle making the carriageway wider. Community hub to be moved behind White Hart Pub. Down from 235 houses to 200 and reduction of area built on. 2 1/2 storey high instead of 3 storeys. New concerns over public parking. Public consultation going through Lee Burman.

Item 11 – 1914 to 1918 WW1 and 100 years of the Royal Air Force

- 11.1. 1914 to 1918 WW1 Commemoration. Memorial update
No new information.
- 11.2. 100 years of the Royal Air Force Celebrations. Update
RAF Benevolent fund raffle going well. Thanks to Cllr Lynn Thrussell and Judy Digman for going around all the businesses to get prizes. Donations are continuing to come in.
The church will be opening as it has memorabilia to show the public.
Cllr Darren Hewitt has organised aircraft training session on the day.
Military Wives choir will be singing.
The Scouts would like to bring old fashioned scout tents for the event.
REME giving tents on the Friday night so people need to look after them and stay overnight.
Wing Cdr Graham Banks CO of 4626, have 12x12. Public military document has been done.
Licensing has been organised and St Johns ambulance.
Possibility of Johnny Johnson the last Dambuster could come.

Item 12 – Emergency Plans update

- 12.1 Cllr Justin Wright has updated the Emergency Plan and it is on the website.
- 12.2 Cllr Geoff Jackson-Haines to contact Primary school for a meeting to discuss the school emergency plan with Cllr Justin Wright. This information will be an annex to the Emergency Plan.

Item 13 –Repair of public pathway by the Co-op update

- 13.1 Email from Wiltshire Council states that it would make no difference if the Parish Council decided to pay for it, it would not be done any quicker. It would still go on the Wiltshire Councils list of works and be a long wait. Possibly go to an independent and authorised contractor but it could be very costly. Cllr Rod Gill to look into costings for the pavement and make decision when parish council have all the information.

Item 14 – Exchange of information

- 14.1 Public Toilets need sanitary bins. Cllr Rod Gill to ask contractor and get a quote.

Item 15 – Date of the Next Meeting

The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 10th April 2018 in St Michaels Church Hall, Lyneham at 7.00pm.

Signed Date

Chairman