



Clerk to Council: Elizabeth Martin

Website: <https://www.lynehamandbradenstoke-pc.gov.uk/>
Email: Parish.clerk@lynehamandbradenstoke-pc.gov.uk
Telephone: 01249 561020
Facebook: <https://www.facebook.com/Lynehamandbradenstokeparishcouncil/>

Ivy House
72 The Green
Poulshot
SN10 1RT

5th January 2023

To: Members of Lyneham and Bradenstoke Parish Council

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 10th January 2023 at 7:00pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3iMwkZH>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

- 1 ELECTION OF CHAIR AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE**
- 2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 4 MINUTES OF THE PREVIOUS MEETING**
To Confirm as a true record the minutes of the Parish Council meetings held on 13th December 2022.
- 5 CHAIR'S ANNOUNCEMENTS**
- 6 WARM SPACES INITIATIVE**
 - a. To Consider And Agree To Form A Working Group To Manage The Warm Spaces Initiative On Behalf Of The Parish Council, At Bradenstoke Village Hall**
The Working Group Will Be Operating Under The Council's Insurance. Working Group To Cease Or Be Renewed At Annual Meeting
 - b. To Consider And Agree The Members and Lay-Members Of The Working Group**
Working Group To Have At Least Two Councillors As Members. Lay-Members To Be Approved By Full Council
 - c. To Consider And Agree To Assign A Budget of £350 To Cover Hall Hire Expenses, Delegated To The Parish Clerk.**
Budget To Cover The Cost Of Hall Hire In Consultation With The Working Group

7 FINANCE MATTERS

a. To Consider And Agree The 2023/24 Parish Council Budget

b. To Consider And Agree The Precept Request For 2023/24

8 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

9 NEXT MEETING

To Note the next meeting of the Full Council, will be Tuesday 14th February 2023, 7:00pm, at Lyneham Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.