

LYNEHAM AND BRADENSTOKE PARISH COUNCIL



Clerk to Council: Elizabeth Martin

Website: <https://www.lynehamandbradenstoke-pc.gov.uk/>
Email: Parish.clerk@lynehamandbradenstoke-pc.gov.uk
Telephone: 01249 561020
Facebook: <https://www.facebook.com/Lynehamandbradenstokeparishcouncil/>

Ivy House
72 The Green
Poulshot
SN10 1RT

7th October 2020

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held Virtually on Tuesday 13th October 2020 at 8:00pm for purposes of transacting business as set out in the Agenda below.

The meeting will be held REMOTELY using Microsoft Teams.

For Members of the Public wishing to observe the meeting they may do so at the following address

<https://bit.ly/3iBuHIf>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk



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PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO Wooten Bassett
- d. Comments from members of the public to be considered by the Council regarding items on the Agenda.

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meeting held on 15th September 2020 and 28th September 2020.

4 PLANNING COMMITTEE

a. To receive the Monthly Planning Report

b. To Consider and Agree the following applications:

- (i) 20/07388/FUL – Millstone, Bradenstoke, Replace brown UPVC French Doors at back with same. Replace wooden back door with brown UPVC door. Replace wooden side garage door with UPVC. Replace roof over oil tank add slight slope. Build ramp to rear French Doors for wheelchair access and put paving round house for wheelchair access.
- (ii) 20/07453/FUL – Land to the rear of the White Hart Inn – Erection of 7 swellings and associated works.
- (iii) 20/08209/FUL – Erection of 2no. dwellings (Plot A and Plot B) on Plot 2 of planning permission ref; 16/09372/FUL

5 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

a. Neighbourhood Development Plan Steering Group

Cllr Keith Webster to report



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b. Flower Beds Working Group

Cllr Gayna Howarth to report.

c. Allotment Working Group

Cllr Gayna Howarth to report.

- 6 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**
- 7 TO REVIEW AND APPROVE ALLOCATION OF A COUNCILLOR TO JOIN THE PLANNING COMMITTEE**
- 8 TO REVIEW AND APPROVE ALLOCATION OF TWO COUNCILLORS TO THE FINANCE COMMITTEE**
- 9 TO REVIEW AND APPROVE A NEW VERSION OF COUNCILLOR RESPONSIBILITIES WHERE VACANCIES EXIST**
- 10 TO DISCUSS AND AGREE TO A PLAY PARK "CLEAN DAY" TO BE ORGANISED FOR BOTH PLAY AREAS**
- 11 FINANCE MATTERS**
 - a. To Receive for information, Disbursements made since the last meeting**
 - b. To Receive the Bank Reconciliation (to be tabled)**
 - c. To Receive a budget update (to be tabled)**
- 12 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**
- 13 TO CONSIDER ITEMS OF MAINTENANCE**
- 14 KEY MESSAGES**
- 15 NEXT MEETING**

To Note the next meeting will take place on 10th November 2020. Unless otherwise notified, this and all subsequent meetings will be 'virtual' meetings in accordance with the current legislation, up to and including 5th May 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.