LYNEHAM AND BRADENSTOKE PARISH COUNCIL

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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at Bradenstoke Village Hall on Tuesday 14th August 2026 commencing at 7:00pm.

MEMBERS PRESENT: Stuart Bernard [SB], David Leuty [DL], Sarah Whetham [SW], Rod Gill [RG2]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Stuart Bernard [SB]

APOLOGIES: Ron Glover [RG]

ABSENT: Frank Ball [FB]

Full Council Meeting Commenced: 19:00

CM26/144 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Proposed [SB]. Seconded [SW]. Agreed.

IT WAS RESOLVED THAT The Apologies Of Absence For Cllr Ron Glover Be Approved.

CM26/145 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

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CM26/146 **TO RECEIVE AN UPDATE ON THE BUS INFRASTRUCTURE PROGRAMME AT WILTSHIRE COUNCIL AND AGREE COMMENTS**

The Council noted that the Wiltshire Council programme proposed new bus shelters at a number of locations in Lyneham. Councillors supported improvements such as real-time information, lighting and solar power, but were concerned that the proposed large, box-like, chrome-finished shelters would have an unacceptable visual impact in a rural and historic setting, particularly on the Green and outside the Co-op. Concerns were also raised about whether the structures would fit the existing pavements and about future maintenance costs and responsibility. Councillors considered that upgrading the existing green shelters, including solar panels, lighting and low-power passenger information displays, might be more suitable than replacing them. The consultation deadline is understood to be at the beginning of September, with detailed designs to follow the September webinars.

The Council agreed that comments should be submitted expressing concern about the visual impact of the proposed shelters and asking whether the existing shelters could instead be upgraded.

[EM] to ask Wiltshire Council whether the programme could fund upgrades to the existing shelters rather than replacement shelters, and to submit the Council's comments on visual impact, rural character, dimensions and future maintenance responsibility.

CM26/147 **TO CONSIDER ITEMS OF MAINTENANCE**

No Items of maintenance were reported

CM26/148 **TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC**

All summary items are included in the minutes of the meeting

CM26/149 **NEXT MEETING**

The next meeting of the Full Council will be Tuesday 8th September 2026 7pm, At Lyneham Village Hall.

Meeting closed 19:33.

CM26/150 **IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**

Proposed [SB]. Seconded [SW]. Agreed.

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It Was Resolved In View Of The Confidentiality Of The Following Items, To Consider A Resolution To Exclude The Press And Public From The Meeting In Accordance With The Public Bodies (Admission To Meetings) Act 1960, In Order To Discuss The Items In Accordance With Standing Order 3(D).

CM26/151 **TO RECEIVE AN UPDATE AND, TO DISCUSS AND AGREE NEXT STEPS REGARDING THE TOILET REFURBISHMENT**

Proposed [SB]. Seconded [RG]. One Abstained.

The Council reviewed the contractor's proposed scope for the toilet refurbishment. The works described included site safety arrangements; removal and careful retention of fittings for reuse; new wet-room flooring and wall panels; plumbing and electrical works; reinstatement of sanitary fittings and baby-changing facilities; concealed pipework; repairs to doors; compliant contrasting disabled-assistance handles; replacement of the cistern; adjustments to improve access; timed locking and unlocking; a safe-egress release and alarm; exterior lighting controls; decoration; professional cleaning; and replacement dispensers, toilet-roll holders and door stops. A ten-week programme and a minimum twelve-month guarantee were discussed. Councillors sought clarity on what the guarantee covered, including any separate manufacturer's warranty. They also requested Council attendance during electrical certification and testing, suitable contractual protections over the programme, and an agreed staged payment profile. Councillors acknowledged the cost but considered that completing the refurbishment properly and reopening the facility was preferable to limited remedial work.

IT WAS RESOLVED THAT The Council Proceed With The Proposed Refurbishment, Subject To Agreement Of The Contract Terms, Programme, Guarantees And Payment Profile. One Abstention Was Recorded.

Action Points:

[EM] To arrange a meeting with the contractor to review the Council's concerns and agree the contract terms, programme and payment profile.

[EM] To clarify the scope and duration of the installation and manufacturer guarantees.

[EM] To ensure the contract provides for a Council representative to be present during electrical certification, testing and checks, and addresses the agreed timescale.

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Summary of Public Participation Section

Public Participation Section Commenced 19:00

Report from the Wiltshire Council Member for the Lyneham division

Cllr Bucknell Cllr Bucknell provided apologies

Report from MOD Lyneham

- Mess Cricket Event on 22nd July 2026.
- 87 Squadron Families Day on 14th August 2026.
- Stand-down period from 15th–30th August 2026.
- Boxing Night event on 10th September 2026.
- Battle of Britain event on 24th September 2026, expected to include a Spitfire fly past.

- *MOD Representative to arrange a site visit regarding the allotment storage container.*
- *MOD Representative to investigate responsibility for replacement planting adjacent to the Bradenstoke solar farm.*

These minutes are accepted as a true and accurate record: -

Signed _____ Date _____

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