

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 10th March 2015 in Lyneham Church Village Hall at 7.00pm.

Councillors Present

CLRs: Geoff Jackson-Haines, Judy Selby-Boothroyd, Richard Selby-Boothroyd, Rod Gill, John Webb, Lynn Thrussell, Judy Digman and Tim Webb.

Also in attendance were Philip Williams – Senior Infrastructure Manager MOD, Val Craft – Youth Community Liaison Officer and Guy Wakefield from Hunter Page.

Clerk: Jacquie Henly

There were also 13 members of the public present

Before the meeting opened the Chairman welcomed all present.

Public participation included: An introduction from Val Craft on her role in the Community, Questions from members of the public, a report from the Defence Infrastructure Organisation, MOD Lyneham and an update from Guy Wakefield on the results from the public meeting regarding the proposed development in Bradenstoke.

Item 1 - Apologies for absence

1.1 Apologies were received from CLRs Pollard and Glover.

Item 2 – Declaration of Interest in items on the Agenda

2.1 There were no declarations of interest in items on the agenda.

Item 3 – Approval of Minutes from previous meetings

3.1 Minutes from the Parish Council meeting dated Tuesday 10th February 2015 were approved as correct by all members present and signed by the Chairman.

Item 4 – Updates regarding ongoing projects and issues

4.1 Defibrillators – CLR R Selby-Boothroyd reported that after feedback from Simon Barnfather and the Ambulance Service it would be best to select the sites for the proposed defibrillators according to local knowledge. An item will appear on the April agenda with a formal proposal for the installation of defibrillators throughout the Parish. In the meantime CLR R Selby-Boothroyd will research which units will be best suited to the Parish, possible locations for installation and costs.

4.2 Improvements to play park in Bradenstoke – Following concerns raised at the February Parish Council meeting the following action has been taken:

- a) Over 50% of individual allotment holders have been consulted regarding the proposed improvements – So far 100% of those asked have been fully supportive of the proposals.
- b) Contact has been made with the MOD they have been fully informed of the proposed improvements and plans for the play park and they have given their approval to proceed. This was after they checked the conveyance document and any covenants contained within when the land was sold to the Parish Council.
- c) Wiltshire Council have also been fully informed of all the plans for the play park. They have once again confirmed that the proposed improvements for moving the gate back into the entrance of the field, installation of grasscrete and lockable gate between the Allotments and play park are 'Permitted Development' and therefore no planning permission is required. We are awaiting confirmation of funding for the proposed new equipment and upgrades for all the play parks in the parish, including the one at Bradenstoke and WC will confirm shortly if planning permission is required before any new equipment can be installed.
- d) Once the Parish Council have heard back from all the relevant parties regarding the planned improvements to the play park a consultation, as agreed at the February meeting, will take place with the concerned residents of Bradenstoke.

Item 5 – Consideration of matters arising from Public Participation

5.1 All the matters raised by the public were answered prior to the meeting.

Item 6 – Clerks Report

6.1 Uploaded newly adopted Parish Council Documents to the web site.

6.2 Sent in comments to Wiltshire Council on the 3 planning applications considered at the February meeting.

6.3 Contacted Wiltshire Wildlife Trust regarding their grant application to clarify where funding for the whole project was coming from, and to suggest trying to achieve more community involvement.

6.4 Tried unsuccessfully to find contact details of Dog Walking Groups in Calne that are visiting the Dog Walking Field in Bradenstoke, asked resident who raised the concern to try to obtain contact details of the groups.

6.5 Responded to Village Hall Committee regarding various issues related to the Village Hall.

6.6 Contacted WC Dog Warden regarding the enforcement of 'NO DOGS' signage. Further investigation is being carried out to find the best way forward to ensure dogs, especially those taken by their owners to the Bradenstoke play park, do not frighten/hurt children playing there.

6.7 Currently following up on a number of concerns raised by residents regarding the proposed improvements to the play park and allotments in Bradenstoke.

- 6.8 Organised groups of councillors wishing to attend road shows in Arborfield and Borden to present information to some of the 600 service families moving from these areas to Lyneham Defence Technical College later this year.
- 6.9 Made new name badges for the Highways and Maintenance Working Group
- 6.10 Found documents regarding war memorials in the Parish held by the Parish Council and passed to Cllrs R and J Selby-Boothroyd to help with the research.
- 6.11 E-mailed Simon Barnfather to find out if there has been any information or feedback regarding the best place to install defibrillators in Lyneham and Bradenstoke Parish. Cllr R Selby-Boothroyd following up.
- 6.12 Put up posters in the notice boards advertising the Clean Up day on 28th March.
- 6.13 Put a notice in the Spring edition of the Parish Magazine regarding when grant applications will be considered in the future.
- 6.14 Put a notice in the Spring edition of the Parish Magazine encouraging local groups to put details of their clubs and groups on the Parish Web Site.
- 6.15 Updated the Parish Council Notices in the notice boards – re: Allotments, Grant Applications, Minutes of Meetings and Web site.

Item 7 – To receive reports from Working Groups, Committee’s and representative members of outside bodies

7.1 Report from Highways and Maintenance Working Group :

- a) Cllr Thrussell reported to Jon Moss (WC) the Preston Lane Sign had fallen over and needed replacing.
- b) Obtained a new quote from the contractor regarding the grass cutting as once the wild flower meadow is established there will be less grass to cut on the Green in Lyneham.
- c) Made enquiries with Jon Moss from WC about having reflective bollards put at the two entrance and exit sites of the tarmacked area outside Lyneham Village Hall.

7.2 Report from Allotments Working Group :

- a) Surveyed allotment holders regarding proposed improvements of access to the allotments and the possibility of the introduction of a mains water supply to the allotments.

7.3 Report from Communications Working Group :

- a) The Spring Edition of the Parish Magazine has now been printed, most copies have been delivered to households throughout the parish.

7.4 Neighbourhood Plan

- a) The Chairman has been away and returned to find an e-mail notifying him of a Neighbourhood Plan meeting scheduled for tomorrow evening. He is unable to attend so Cllr J Webb agreed to attend on his behalf. Cllr J Webb will try to get in touch with Patsy Golding to see if she will also be attending.

Item 8 – Welcome to Lyneham Signs

- 8.1 Cllr R Selby-Boothroyd proposed that the Parish Council approach the MOD about the possibility of installing Welcome to Lyneham signs on the 3 main roads leading into Lyneham. Phil Williams said he would be happy to take the design and present the suggestion to the MOD.

Item 9 - Finance

9.1 Account Balances inclusive of all cheques written and deposits made - Current Account £25169.60
Deposit Account £78110.97

9.2 Report of cheques written and cash received since the last meeting up and including 5th February 2015.

Cheque No	Payee	Amount
538	A W Services – Leaf Clearing	200.00
539	L Thrussell – Printing on hi-viz jackets	48.00
540	J Henly – Clerks Salary - February	535.60
541	J Henly – Postage and plastic name badge holders	27.45
	Money Received	Amount
	Advertising	112.50

Item 10 - Planning

- 10.1 An update on planning applications had previously been circulated to members
- 10.2 Planning application 15/01464/FUL – single storey side and rear extension – New Bungalows 2 Hollow Way Bradenstoke Wiltshire SN15 4EL – There was no objection to this proposal.

Item 11 – Exchange of Information

- 11.1 Cllr Gill said he had received complaints from residents about vehicles parking on the grass opposite “Piggy’s” when their car park was full. The grass has become very churned up and messy. It was established that the land belongs to Wiltshire Council and therefore any complaints should be directed to them.

11.2 Cllr J Selby-Boothroyd asked if Councillors would support entering the Best Kept Village competition this year. After discussion it was agreed that an entry would be made next year as hopefully things would have settled down after all the construction work going on at the MOD site and there would be more time to drum up support and involvement from local residents.

11.3 Cllr J Webb asked Cllr Thrussell to report the large pothole on the road by Frankham's Garage to Jon Moss.

11.4 Cllr Thrussell reported that a copy of the Spring edition of the Parish Magazine had now been delivered to every household in the parish. There has been lots of positive comments received back about the magazine and also about the good work the Parish Council are doing in general.

11.5 Cllr R Selby-Boothroyd reported that the MOD are organising 2 Road Shows one in Bordon and one in Arborfield and have invited various groups and organisations from Lyneham and surrounding areas to have a space to exhibit what they have to offer to the families relocating to Lyneham later in the year. The Parish Council will be represented at both events.

Item 12 – Date of the Next Meeting

15.1 The date of the next Lyneham and Bradenstoke Parish Council meeting is scheduled to take place on Tuesday 14th April 2015 at Lyneham Church Hall at 7.00pm.

The meeting closed at 8.15pm

Signed
Chairman

Date