



Clerk to Council: Elizabeth Martin

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Ivy House
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SN10 1RT

14th October 2021

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 19th October 2021 at 7:00pm at Bradenstoke Village Hall for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will be held at Bradenstoke Village Hall and REMOTELY (for non-Councillors and Public) using Microsoft Teams.

Due to the current COVID restrictions and the availability of space for the public the Council asks that non-Councillors, where possible, attend on-line.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3aAXHhr>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk



PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Comments from members of the public to be considered by the Council regarding items on the Agenda.

AGENDA

- 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 3 MINUTES OF THE PREVIOUS MEETING**
To Confirm as a true record the minutes of the Parish Council meeting held on 9th September 2021.
- 4 CHAIR'S ANNOUNCEMENTS**
- 5 PLANNING**
 - a. To receive the latest Planning Report
 - b. To consider the following planning requests: -
 - [PL/2021/09480](#) 2 storey rear and 1st floor side extension with roof change and garage conversion
Stafford Lodge, 2 Hocketts Close, Lyneham,
Chippenham, SN15 4QX
 - [PL/2021/09555](#) Fell Willow tree.
Honeysuckle Cottage, 72, Bradenstoke,
Chippenham, SN15 4EL

6 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

- a. Flower Beds Working Group
- b. Allotment Working Group
- c. Open Spaces & Play Areas Working Group
- d. Neighbourhood Development Plan Update
 - (i) To Add an Additional Councillor to the NDP Steering Group
- e. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update
- f. Royal Wootton Bassett & Cricklade Area Board
- g. SID Working Group Update
- h. War Memorial Working Group Update
- i. Emergency Plan Working Group
- j. Highways and Maintenance Working Group
- k. Community Action Transport Group (CATG)
- l. Young People and Families Working Group
- m. Public Relations and Communications Working Group

7 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

8 FINANCE MATTERS

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With Resolution CM21/044
- b. To Receive For Information, Disbursements Made Since The Last Meeting
- c. To Consider And Approve The Schedule Of Forthcoming Payments
- d. To Receive The Bank Reconciliations As Presented

9 TO CONSIDER AND AGREE TO EXECUTE THE PARISH COUNCIL'S SEAL TO SIGN THE S106 SIDE-AGREEMENT RELATING TO CALNE ROAD, LYNEHAM BETWEEN LYNEHAM & BRADENSTOKE PARISH COUNCIL AND WILTSHIRE COUNCIL (IKEN:133580) IN ACCORDANCE WITH SECTION 23(A) OF THE PARISH COUNCIL'S STANDING ORDERS

- 10 GRANT REQUEST FROM YMCA BRUNEL GROUP, LITTLE DUCKLINGS NURSERY, LYNEHAM**
 - a. To Receive The Grant Request Of £3,820**
 - b. To Consider And Agree That The Council, In Accordance With Its Powers Under Section 137 Of The Local Government Act 1972, Should Award The Grant Of £3,820 Which, In The Opinion Of The Council, Is In The Interests Of The Area Of Its Inhabitants And Will Benefit Them In A Manner Commensurate With The Expenditure**
 - c. To Consider And Agree To Fund The Grant From Community Infrastructure Levy Monies Held By The Council.**
- 11 TO RECEIVE AN UPDATE ON THE COMMUNITY ENGAGEMENT MEETING WITH THE BRADENSTOKE COMMUNITY**
- 12 TO CONSIDER AND AGREE THE ALLOTMENT RENTAL PRICE FOR 2022/23**
- 13 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**
- 14 TO CONSIDER ITEMS OF MAINTENANCE**
- 15 KEY MESSAGES**
- 16 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 9th November 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.