LYNEHAM AND BRADENSTOKE PARISH COUNCIL

Clerk to Council: Elizabeth Martin

Website: https://www.lynehamandbradenstoke-pc.gov.uk/
Email: Parish.clerk@lynehamandbradenstoke-pc.gov.uk
Telephone: 01249 561020
Facebook: https://www.facebook.com/Lynehamandbradenstokeparishcouncil/

Ivy House
72 The Green
Poulshot
SN10 1RT

13th May 2025

To: **Members of Lyneham and Bradenstoke Parish Council**
Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Monday 19th May 2025 at 6:00pm at **Lyneham Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will also be available to observe online (for non-Councillors and Public) using Microsoft Teams.

For Members of the Public wishing to observe the meeting online they may do so at the following address

https://bit.ly/4djeSUn

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

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PUBLIC PARTICIPATION

a. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING
To Confirm as a true record the minutes of the Parish Council meeting held on 13th May 2025.

4 TO RECEIVE AND REVIEW THE TENDERS FOR THE GRASS CUTTING CONTRACT AND TO AGREE A SHORTLIST OF TENDERS FOR FINAL AGREEMENT SHOULD THE COUNCIL WISH TO PROCEED

5 TO RECEIVE AND REVIEW THE TENDERS FOR THE PUBLIC TOILET CLEANING CONTRACT AND TO AGREE A SHORTLIST OF TENDERS FOR FINAL AGREEMENT SHOULD THE COUNCIL WISH TO PROCEED

6 TO RECEIVE AND REVIEW THE TENDERS FOR THE PUBLIC TOILET REFURBISHMENT PROJECT AND TO AGREE A SHORTLIST OF TENDERS FOR FINAL AGREEMENT SHOULD THE COUNCIL WISH TO PROCEED

7 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

8 NEXT MEETING
To Note the next meeting of the Full Council, will be Tuesday 10th June 2025, 7pm, at Bradenstoke Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.