LYNEHAM AND BRADENSTOKE PARISH COUNCIL

Clerk to Council: Elizabeth Martin

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Ivy House
72 The Green
Poulshot
SN10 1RT

3rd September 2026

To: **Members of Lyneham and Bradenstoke Parish Council**
Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 8th September 2026 at 7:00pm at **Lyneham Village Hall** for the purpose of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will also be available to observe online (for non-Councillors and Members Of The Public) using Microsoft Teams.

For Members of the Public wishing to observe the meeting online they may do so at the following link

https://bit.ly/4iKfeYS

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

PUBLIC PARTICIPATION

a. Report from the Wiltshire Council Member for the Lyneham division.
b. Report from MOD Lyneham.
c. Report from the PCSO, Royal Wootton Bassett (RWB)
d. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING
To confirm as a true record the minutes of the Parish Council meeting held on 14th July 2026 and on 14th August 2026.

4 CHAIR'S ANNOUNCEMENTS

5 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

6 PLANNING

a. To consider the following planning requests: -

PL/2026/05473 **Proposal**

Group Of Conifer Trees Fell

Damson Tree Fell

Maple Tree Fell

Site Address

Brick House, 115, Bradenstoke, Chippenham, SN15 4ES

Application Type

Notification Of Proposed Works To Trees In A Conservation Area

PL/2026/05128 **Proposal**

Changes To A Listed Building, Extension And Removal Of A Large Rear Structure

Site Address

86 Bradenstoke, Chippenham, SN15 4EL

Application Type

Householder Planning Permission

PL/2026/05594

Proposal
Changes To A Listed Building, Extension And Removal Of A Large Rear Structure

Site Address

86 Bradenstoke, Chippenham, SN15 4EL

Application Type

Listing Building Consent

PL/2026/05283

Proposal
Deed of Variation to the S106 Agreement of 19/03199/OUT to amend definition of "Affordable Housing" to add the words "Discount Market Housing Units"

Site Address

Tiger Moth Fields, Chippenham Road, Lyneham, SN15 4PA

Application Type

Modification of Planning Obligation

PL/2026/05097

Proposal
T1 Maple - Reduce the overall size of the tree by up to 30% to suitable growth points. Remove the inferior internal upright growth, 20% crown thin. T2 Yew - Reduce the overall size of the canopy by up to 30% to suitable growth points.

Site Address

Windrush Cottage, 84-85, Bradenstoke, Chippenham, SN15 4EL

Application Type

Notification Of Proposed Works To Trees In A Conservation Area

PL/2026/03135

Proposal
Conversion Of Garage Into Home Office

Site Address

42 Webbs Court, Lyneham, Chippenham, SN15 4TR

Application Type
Householder Planning Permission

PL/2026/04141

Proposal
Construction Of An Open-Fronted Porch To The Principal Elevation Of The Dwelling

Site Address

100, Bradenstoke, Chippenham, SN15 4EL

Application Type
Householder Planning Permission

b. To Discuss Formal Requests To Be Put Forward For The S106 Money For Application PL/2026/05283

7 TO RECEIVE AN UPDATE ON THE PLAYPARKS

a. To Discuss And Agree The Outline And Placement Of Fencing At Pound Close Play Park And Review Two Quotes Of Work Provided

b. To Receive An Update On The Proposed Works For The Playparks With Soveriegn Play Company

8 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

a. Allotment Working Group

b. Open Spaces & Play Areas Working Group

(i) To Receive The Tree Report For Works Required On Parish Trees

(ii) To Discuss And Agree The Quote Of £5532.00 To Undertake Required Tree Work In Lyneham And Bradenstoke

(iii) To Discuss And Agree The Quote Of £720.00 To Tag Over 200 Trees And Provide The Council With The What3Words For The Locaton Of Each Tree To Facilitate Updated Mapping Of The Assets Owned By The Council And Continued Management

(iv) To Discuss Next Steps On Considering A Second Enterance Into the Dog Park In Bradenstoke To Accomadate Safe Enterance To The Dog Space

(v) To Discuss And Agree Additional Areas In Lyneham And Bradenstoke To Incorporate Self Seeding Wildflower Meadows In 2027

(vi) To Discuss And Agree The Quote Of £350.00 To Cut And Clear The Wild Flower Meadow On the Layby On Chippenham Road To Be Cleared The End Of September 2026

(vii) To Receive An Update On The Closure Of The St Mary's Cemetary

c. Royal Wootton Bassett & Cricklade Area Board
Next Meeting, 28th October 2026, Purton Village Hall, Station Rd, Swindon SN5 4AJ, 18:30

d. Public Relations and Communications Working Group

(i) Toucan Café Grant Request- Under Section 137 Of The Local Government Act 1972 To Consider And Agree A Grant Request For £550.00 (Total Project £550.00) To Facilitate The The Toucan Cafe Support Unpaid Carers, Vulnerable And Isolated In Need Of Support. Recently It Has Become Apparent That People Suffering Bereavement Are In Need Of Emotional And Practical Support Which We Are Trying To Address By Signposting.
£50 Of The Above Some Will Fund The Hire Of St Michael's Church Hall For A Carers Community Event Where Local Residents Will Be Able To Talk To Representatives Of Support

(ii) Military Wives Choir - Under Section 137 of the Local Government Act 1972 To Consider And Agree A Grant Request For £954.89 (Total Project £954.89) To Facilitate The The Military Wives Choir To Update Our Heavy And Unsuitable Musical Equipment

(iii) To Agree A Budget Of £105.00 For The Purchase Of Rememberance Sunday Poppy Wreaths To Be Purchased Through Lady Haigs Poppy Factory

e. Parish Steward

f. Defibrillator Working Group

g. Local Highways and Footpath Improvement Group (LHFIG)
Next LHFIG Meeting 7th October 2026, 18:00 PM – Via Teams

h. SID (Speed Indicator Devise) Working Group

(i) To Agree A Formal Date To Move The SID From Bradenstoke To Lyneham As Previously Agreed

i. Dibrillator Working Group

(i) To Review And Discuss Options For The Replacement Of The Defibrillator At Bradenstoke Village Hall

9 FINANCE MATTERS

a. **To Receive, For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3 (FR5.15 2025)**

b. **To Receive For Information, Disbursements Made Since The Last Meeting**

c. **To Consider And Approve The Schedule Of Forthcoming Payments**

d. **To Receive The Bank Reconciliations As Presented**

e. **To Discuss And Agree The Renewal Of The Energy Agreement For The Lyneham Toilet Block**

f. **To Receive The CiL Report Of Money Spent In 2025-2026 To Wiltshire Council**

g. **To Receive An Update On CiL And S106 Money Expected To Be Received From Wiltshire Council To Lyneham And Bradenstoke**

10 TO RECEIVE AN UPDATE ON THE TOILET BLOCK REFURBISHMENT

a. **To Discuss And Agree The Next Steps On The Toilet Block Refurbishment**

11 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

12 TO CONSIDER ITEMS OF MAINTENANCE

13 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

14 NEXT MEETING

The next Full Council Meeting will be the 13th October 2026, 7pm, At Bradenstoke Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.