## **Parish Clerk**

From:	wilmagoodfellow@aol.com
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Subject:	Lyneham Village Hall
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## FOR THE ATTENTION OF THE LYNEHAM AND BRADENSTOKE PARISH COUNCIL

We have submitted a grant application to your good selves asking for financial help with regard to the cost of the Building Survey we had done on the Village Hall. Why would we have such a survey done you might well ask. Some time ago we noticed roof tiles were falling from the roof, which of course was of great concern to our committee. We quickly got three quotes from local roofing firms to have the tiles replaced. We were then advised to get a Building Survey done. Before doing this we had a meeting with Allison Bucknell and she further advised us that this would be an excellent next step for two reasons. Firstly, if we get quotes for just replacing the tiles and the roofer then discovers the rafters are in very poor condition and need replacing this would increase the work and the cost considerably which would then involve us going back to the grant providers to ask for more funds. Secondly, it would be very beneficial to us and the grant providers to have a five year maintenance plan. This is the only building in the village which belongs to the residents of the village. No church, no council and no trustee group own this building. It is, therefore, our duty to maintain this building to the best of our ability. We trust you will be able to help us with the financial cost of this survey in some way. Yours,

Wilma Goodfellow Chair of the Village Hall Committee

Wilma Goodfellow wilmagoodfellow@aol.com