



Clerk to Council: Elizabeth Martin

Website: <https://www.lynehamandbradenstoke-pc.gov.uk/>
Email: Parish.clerk@lynehamandbradenstoke-pc.gov.uk
Telephone: 01249 561020
Facebook: <https://www.facebook.com/Lynehamandbradenstokeparishcouncil/>

Ivy House
72 The Green
Poulshot
SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at
Lyneham Village Hall on Tuesday 27th June 2023 commencing at 7:00pm.

MEMBERS PRESENT: Frank Ball [FB], Ron Glover [RG2], Rod Gill [RG1], John Williams [JW]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Frank Ball [FB]

APOLOGIES: Shendie Green [SG], Stuart Bernard [SB]

ABSENT: David Leuty [DL]

Meeting Commenced: 19:00

CM23/117 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
David Leuty [DL] Absent.

Cllrs Green and Bernard sent apologies.

CM23/118 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

CM23/119 **PLANNING**

CM23/120 **To Consider The Following Planning Requests**

[PL/2023/03891](#)

Proposal

Erection of new dwelling and associated garage on land with consent for a new dwelling and garage

Site Address

Plot A, 79 The Green, Lyneham, Wiltshire, SN15 4PD

Application Type

Full planning permission

Outcome

No Objection/No Comment

- CM23/121 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDED 31ST MARCH 2023**
The sequence of the sub-items was changed.
- CM23/122 **To Receive The Internal Auditors Report**
Report received and posted to the website.
Two areas to note:-
The Council did not complete the Risk Assessment in October
The Council had deferred the completion of the update of the asset register which therefore meant it was not reviewed within the 12 months.
Two areas of Governance, below, will be selected as not complying.
- CM23/123 **To Receive The Accounting Report For 2022/23**
The report is overall very positive, except for the points highlighted in CM23/122
The report will be posted to the website
- CM23/124 **To Consider And Approve The Annual Governance Statement For 2022/23**
The Council is compliant in areas but has selected NO due to the non-completion of the Risk Assessment at the suggestion of the Internal Auditor.
Proposed FB. Seconded. RG2
IT WAS RESOLVED THAT The Annual Governance Statement for 2022/23 Be Approved.
The completed Governance Statement will be posted to the website.
RG2 Proposed a vote of thanks to the Clerk for completing the Audit.
Seconded FB. Agreed.
- CM23/125 **To Consider And Approve The Annual Accounting Statement For 2022/23**
The Accounting Statement will be posted to the website.
Proposed FB. Seconded. RG2
IT WAS RESOLVED THAT The Annual Accounting Statement for 2022/23 Be Approved.



CM23/126 **To Note The Dates For The Public To Exercise Their Rights Will Be From Friday 30th June 2023 To Friday 11th August 2023.**
Noted.

CM23/127 **IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**
Proposed FB.

IT WAS RESOLVED THAT The Press and Public Be Excluded

CM23/128 **TO DISCUSS AND AGREE NEXT STEPS REGARDING THE SECTION 38 APPLICATION, GREEN FARM**
Council discussed the proposition received from the developers in relation to the Section 38 application. The Council is happy to discuss potential options, but will ask its Solicitors, Burgess Salmon to contact the developer on its behalf.
EM to instruct Burgess Salmon.

Meeting Closed: 21:30



Summary of Public Participation Section

Public Participation Started 19:00 – Ended 19:00

Parish Council Chairman, Cllr. Frank Ball opened the meeting and invited participation from the public.

Other Public Items discussed

none.

These minutes are accepted as a true and accurate record: -

Signed F Ball Date 10/26/2023


SIGNATURE CERTIFICATE



REFERENCE NUMBER
BE7BAFDD-83EA-40FE-AB6D-BA51CBB65C69

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number BE7BAFDD-83EA-40FE-AB6D-BA51CBB65C69	Document Name LBPC FINAL Mins 27-06-23
Transaction Type Signature Request	Filename LBPC_FINAL_Mins_27-06-23.pdf
Sent At 10/26/2023 08:52 EDT	Pages 4 pages
Executed At 10/26/2023 09:04 EDT	Content Type application/pdf
Identity Method email	File Size 122 KB
Distribution Method email	Original Checksum dd746b310a61f3d4a3e223b753e85a110f9058ab41de5ebfc923ca37d14f3b00
Signed Checksum b4b7931d12cd60150efb77fa95f26f4fb36c192ca4490808983c0014ecc0839a	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Frank Ball	Status signed	Viewed At 10/26/2023 09:03 EDT
Email frank.ball@lynehamandbradenstoke-pc.gov.uk	Multi-factor Digital Fingerprint Checksum a53a779c421011d8ac323dbdf1e96102517a403ce3d6550abc5baf91f97486a1	Identity Authenticated At 10/26/2023 09:04 EDT
Components 6	IP Address 92.4.213.57	Signed At 10/26/2023 09:04 EDT
	Device Chrome via Windows	
	Typed Signature 	
	Signature Reference ID 5B51B0AF	

AUDITS

TIMESTAMP	AUDIT
10/26/2023 08:52 EDT	Elizabeth Martin (parish.clerk@lynehamandbradenstoke-pc.gov.uk) created document 'LBPC_FINAL_Mins_27-06-23.pdf' on Chrome via Mac from 217.32.114.120.
10/26/2023 08:52 EDT	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) was emailed a link to sign.
10/26/2023 09:03 EDT	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.4.213.57.
10/26/2023 09:03 EDT	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.4.213.57.
10/26/2023 09:04 EDT	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) authenticated via email on Chrome via Windows from 92.4.213.57.
10/26/2023 09:04 EDT	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) signed the document on Chrome via Windows from 92.4.213.57.