



## Clerk to Council: Elizabeth Martin

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6<sup>th</sup> October 2023

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 10<sup>th</sup> October 2023 at 7:00pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will also be available to observe online (for non-Councillors and Public) using Microsoft Teams.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/46AdGY5>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

**A public participation section** will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to [parish.clerk@lynehamandbradenstoke-pc.gov.uk](mailto:parish.clerk@lynehamandbradenstoke-pc.gov.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – [www.lynehamandbradenstoke-pc.gov.uk](http://www.lynehamandbradenstoke-pc.gov.uk)

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk

**PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

**AGENDA (AMENDED)**

- 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION  
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 3 MINUTES OF THE PREVIOUS MEETING  
To Confirm as a true record the minutes of the Parish Council meeting held on 19<sup>th</sup> September.
- 4 CHAIR'S ANNOUNCEMENTS
- 5 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT
- 6 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS
- 7 PLANNING

- a. To consider the following planning requests: -

[PL/2023/06051](#)

**Proposal**

Erection of steel barn on permeable hardstanding

**Site Address**

Land East of Thickthorn Farm, Preston, Wilts, SN15 4DY

**Application Type**

Full Planning Permission

[PL/2023/05829](#)

**Proposal**

Single storey front utility room extension and erection of garage outbuilding with ancillary living accommodation above.

**Site Address**

The Hollies, Preston, Chippenham, SN15 4DU

**Application Type**

Householder Planning Permission

[PL/2023/06770](#)

**Proposal**

The MOD are proposing to erect a temporary office (Portakabin) to support 96 personnel that will be working at MoD Lyneham. The projected lifespan is two years whilst a permanent building is constructed.

**Site Address**

MOD Lyneham, Lyneham, Chippenham, Wiltshire, SN15 4XX

**Application Type**

Prior approval Part 19 Class TA: Development by the Crown on a closed defence site

[PL/2023/08188](#)

**Proposal**

T1 - Wild Cherry tree - fell  
T3 & T5 - Conifer trees - fell

**Site Address**

West View Bungalow, Bradenstoke, Chippenham, SN15 4EL

**Application Type**

Notification of proposed works to trees in a conservation area

[PL/2023/01195](#)

**Proposal**

Variation of condition 2 of PL/2021/03235 - to allow for garages with home office above for plots 1 and 2, and internal and external alterations to plots 3 and 4

**Site Address**

Land at the rear of 130 Hollow Way and Rosehill Close, Bradenstoke, SN15 4LB

**Application Type**

Removal/variation of conditions

**b. D2 Land Update**

**c. To Review And Approve Minor Updates To Photos In The Neighbourhood Plan**

**8 TO CONSIDER AND AGREE TO A GRANT REQUEST OF £4000 FROM ST MICHAELS CHURCH HALL, LYNEHAM, FOR REPLACEMENT OF DOORS AND WINDOWS WITH ADDITIONAL INFORMATION**

**9 TO RECEIVE AN UPDATE ON CLACK HILL – B4069**

**10 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**

**a. Allotment Working Group**

- (i) To Note The Meeting Date For Allotment Holders To Meet With Parish Council Is The 12th October 2023, Bradenstoke Village Hall**

**b. Open Spaces & Play Areas Working Group**

- (i) To Note A Meeting For A Review Of Land Areas And Costings For The D2 Land And Bradenstoke Play Area Outdoor Gym Equipment, On The 18<sup>th</sup> October 2023, Lyneham Village Hall, 11a.m.**
- (ii) To Receive An Update On Summer Beautification Scheme For 2024**

**c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**

**d. Royal Wootton Bassett & Cricklade Area Board**  
(Next Meeting 17<sup>th</sup> January 2023, Proposed Purton Village Hall, Station Road, Purton, SN5 4AJ, 18:00)

**e. War Memorial Working Group Update**

**f. Public Relations and Communications Working Group**

**g. Parish Steward**

**h. Defibrillator Working Group**

**i. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**  
Next meeting, 11<sup>th</sup> October at The Council Office, Ockwells, 113 High Street, Cricklade, SN6 6AE at 6pm.

**11 FINANCE MATTERS**

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3 (Gate at Bradenstoke)**
- b. To Receive For Information, Disbursements Made Since The Last Meeting**
- c. To Consider And Approve The Schedule Of Forthcoming Payments**
- d. To Receive The Bank Reconciliations As Presented**
- e. To Consider And Agree To Review The Annual Membership Fee For Open Spaces Society At A Cost Of £45**

**12 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**13 TO CONSIDER ITEMS OF MAINTENANCE**

**14 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC**

**15 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 14<sup>th</sup> November 2023, 7pm, at Lyneham Village Hall

**16 IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**

**17 TO RECEIVE AN UPDATE AND TO DISCUSS AND AGREE NEXT STEPS REGARDING THE SECTION 38 APPLICATION, GREEN FARM**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.