



Clerk to Council: Elizabeth Martin

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Ivy House
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SN10 1RT

9th March 2023

To: Members of Lyneham and Bradenstoke Parish Council

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 14th March 2023 at 7:00pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3T1YmOp>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Royal Wootton Bassett and Cricklade Community Care Group – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meetings held on 14th February 2023.

4 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS

5 CHAIR'S ANNOUNCEMENTS

6 TO CONSIDER AND AGREE TO CO-OPT MR RON GLOVER AS A PARISH COUNCILLOR FOR LYNEHAM AND BRADENSTOKE

7 PLANNING

- a. To receive the latest Planning Report
- b. To consider the following planning requests: -

[PL/2023/01060](#) Proposal

Revision of one-way access route, to create new vehicular access.

Site Address

Thickthorn Farm, Preston, Nr Lyneham, Chippenham,
SN15 4DY

Application Type

Full Planning Permission

[PL/2023/01195](#) **Proposal**

Variation of condition 2 of PL/2021/03235 - to allow for garages with home office above for plots 1 and 2, and internal and external alterations to plots 3 and 4

Site Address

Land At Rear Of 130 Holloway Road, Rosehill Close,
Bradenstoke, SN15 4LB

Application Type

Removal/variation of conditions

[PL/2023/01494](#) **Proposal**

2 Storey Side Extension

Site Address

4 Harrow Grove, Lyneham, Chippenham, SN15 4AB

Application Type

Householder planning permission

- c. **To Receive An Update On Green Farm**
- d. **To Receive An Update On Pound Farm**
- e. **To Consider And Agree The Letter Of Engagement With Burgess Salmon And The Quote Of Up To £4000 To Represent The Council With The Common Land At Village Common – Lyneham – WT245282 (the “Common”) And To Make Applications For WT130790 – Land At Bradenstoke, WT245282 - Land at Lyneham, Chippenham and WT301541 - Land at Pound Close, Lyneham, Chippenham With The Land Registry**

8 TO RECEIVE, FOR INFORMATION, THE CLERK’S REPORT

9 GRANTS

- a. **To Consider And Approve A Grant Application From Lyneham Church Hall of £995 For A Coronation Community Event Barn Dance And Meal**
- b. **To Consider And Approve A Grant Application From Alzheimer’s Support (Lyneham Art Project) of £250 For Continued Costs In 2023**

10 SPEED INDICATOR DEVICES FOR THE PARISH

- a. To Note The Summary Report From The Meeting Held With Martin Cook And Allison Bucknell**
- b. To Consider And Agree The Placement Of The SID Machines (Pursuant To The Report)**
- c. To Consider And Agree To The Proposal From Tockenham Parish Council To Attend The Tree Planting Event At Middle Hill Farm Greenway**

11 TOKKENHAM TREE PLANTING EVENT UPDATE

- a. To Consider And Agree The Contribution of £117 For The Purchase Of Tube Protectors For The Sapling Trees At The Tockenham Tree Planting Event (Total Cost £350 To Be Shared Between The Land Owner, Lyneham And Bradenstoke, And Tockenham Parish Councils)**

12 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

- a. Open Spaces & Play Areas Working Group**
- b. Allotment Working Group**
- c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**
- d. Royal Wootton Bassett & Cricklade Area Board**
- e. War Memorial Working Group Update**
- f. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**
- g. Public Relations and Communications Working Group**
- h. Parish Steward**

13 TO RECEIVE AN UPDATE AND DISCUSS NEXT STEPS FOR HOLLOWAY FOOTPATH

14 TO RECEIVE AN UPDATE ON CLACK HILL / B4069

15 FINANCE MATTERS

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With Fr4.1.3**
- b. To Receive For Information, Disbursements Made Since The Last Meeting**

c. To Consider And Approve The Schedule Of Forthcoming Payments

d. To Receive The Bank Reconciliations As Presented

16 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

17 TO CONSIDER ITEMS OF MAINTENANCE

18 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

19 NEXT MEETING

To Note the next meeting of the Full Council, will be Tuesday 11th April 2023, 7:00pm, at Lyneham Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.