



**Clerk to Council: Elizabeth Martin**

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## PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at Bradenstoke Village Hall on Tuesday 16<sup>th</sup> August 2022 commencing at 7:00pm.

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**MEMBERS PRESENT:** Anthony Jones [AJ], Frank Ball [FB], Rod Gill [RG1], David Leuty [DL], Ron Glover [RG2]

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Anthony Jones

**APOLOGIES:** None

**ABSENT:** None

Meeting Commenced: 19:00

CM22/148 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
None

CM22/149 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None

CM22/150 **TO RECEIVE THE INTERNAL AUDITORS REPORT**  
Audit Report Received.

AJ remarked that the report was very positive with no major issues.

Two items raised by the auditor were to be noted

- (a) That the Notice Of Rights period was only 29, not 30 days as required: The Council were advised to revise their Governance statement to state "NO" for Statement 4
- (b) That the Council did not formally review and approve their Risk Assessment during the year. The Council were advised to revise their Governance statement to state "NO" for Statement 5

CM22/151 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)  
FOR YEAR ENDED 31<sup>ST</sup> MARCH 2022: GOVERNANCE STATEMENT**

CM22/152 **TO CONSIDER AND APPROVE THE REVISED ANNUAL  
GOVERNANCE STATEMENT FOR 2021/22**

Based on advice from the Internal Auditor, Statements 4 and 5 were modified to "No".

Proposed FB. Seconded RG. Passed.

**IT WAS RESOLVED THAT the Revised Annual Governance and Accountability Statement (AGAR) for 2021/22 be accepted as reviewed.**

CM22/153 **NEXT MEETING.**

The next Full Parish Council meeting will be held on Tuesday 13<sup>th</sup> September 2022 at 7pm, at Lyneham Village Hall.

Meeting Concluded at 19:04

These minutes are accepted as a true and accurate record: -

Signed \_\_\_\_\_ Date \_\_\_\_\_