



Clerk to Council: Elizabeth Martin

Website: <https://www.lynehamandbradenstoke-pc.gov.uk/>
Email: Parish.clerk@lynehamandbradenstoke-pc.gov.uk
Telephone: 01249 561020
Facebook: <https://www.facebook.com/Lynehamandbradenstokeparishcouncil/>

Ivy House
72 The Green
Poulshot
SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at Bradenstoke Village Hall on Tuesday 10th October 2023 commencing at 7:00pm.

MEMBERS PRESENT: Frank Ball [FB], Stuart Barnard [SB], Rod Gill [RG1]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Frank Ball [FB]

APOLOGIES: John Williams [JW], Shendie Green [SG], Ron Glover [RG2]

ABSENT: David Leuty [DL]

Meeting Commenced: 19:02

CM23/230 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

David Leuty [DL] Absent

Proposed FB. Seconded RG1. Agreed.

IT WAS RESOLVED THAT The Absence Of Cllr. Leuty Be Approved Due To The Personal Circumstances Involved.

Apologies received from Ron Glover [RG], John Williams [JW], Shendie Green [SG].

CM23/231 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

None.

CM23/232 MINUTES OF THE PREVIOUS MEETING, 19TH SEPTEMBER 2023

Proposed FB. Seconded RG2. Agreed.

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 19th September 2023 Be Accepted As A True Reflection Of The Decisions Made.

CM23/233 CHAIRS ANNOUNCEMENTS

None

- CM23/234 **TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**
 Contact has been made with Christmas lights company to arrange a visit. An additional two companies have also been contacted for pricing.
 SID for Bradenstoke: Neighbours have been consulted, as have Highways. Placement is agreed by Highways, but they don't have a contractor. They are happy for Parish Council to find suitable and carry out the work.
 Plant Scene 2024: four companies have been asked for costings. Awaiting feedback for future meeting.
 Audit is accepted and completed. Notice has been published.
 Fencing around the flower meadow: Contractor has been instructed but waiting for the meadow to be cut back as planned.
 Allotment contracts ready but will be held until after the allotment meeting on the 12th October 2023.
 Scope of work for Handyman has been reviewed by Councillors. Will bring back to Council for final approval forthwith.
 Wiltshire Local plan details have been published for Consultation from Wednesday 27th September 2023 – Wednesday 22 November 2023 17:00. Documents may be found here: www.wiltshire.gov.uk/local-plan or by email using the form available at www.wiltshire.gov.uk/local-plan and returning to spatialplanningpolicy@wiltshire.gov.uk or by post in writing to Spatial Planning, Planning Directorate, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN
- CM23/235 **TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS**
 Covered in CM23/234 above.
- CM23/236 **PLANNING**
- CM23/237 **To Consider The Following Planning Requests**

[PL/2023/06051](#)

Proposal

Erection of steel barn on permeable hardstanding

Site Address

Land East of Thickthorn Farm, Preston, Wilts, SN15 4DY

Application Type

Full Planning Permission

Outcome

No Comment

[PL/2023/05829](#)

Proposal

Single storey front utility room extension and erection of garage outbuilding with ancillary living accommodation above.

Site Address

The Hollies, Preston, Chippenham, SN15 4DU

Application Type

Householder Planning Permission

Outcome

No Comment

[PL/2023/06770](#)

Proposal

The MOD are proposing to erect a temporary office (Portakabin) to support 96 personnel that will be working at MoD Lyneham. The projected lifespan is two years whilst a permanent building is constructed.

Site Address

MOD Lyneham, Lyneham, Chippenham, Wiltshire, SN15 4XX

Application Type

Prior approval Part 19 Class TA: Development by the Crown on a closed defence site

Outcome

No Comment

[PL/2023/08188](#)

Proposal

T1 - Wild Cherry tree - fell
T3 & T5 - Conifer trees - fell

Site Address

West View Bungalow, Bradenstoke, Chippenham, SN15 4EL

Application Type

Notification of proposed works to trees in a conservation area

Outcome

No Comment

[PL/2023/01195](#)

Proposal

Variation of condition 2 of PL/2021/03235 - to allow for garages with home office above for plots 1 and 2, and internal and external alterations to plots 3 and 4

Site Address

Land at the rear of 130 Hollow Way and Rosehill Close, Bradenstoke, SN15 4LB

Application Type

Removal/variation of conditions

Outcome

Comment: Council feels the proposals are not in keeping with the area. Appears more like terraced housing than detached homes.

CM23/238

Pound Farm Phase II D2 Land Update

EM has written to the developers. Reply received.

The principals agree but the Parish needs to satisfy itself via Wiltshire Council.

Site is expected to not be available until mid-2024 due to Health & Safety.

Action: EM to talk to Wiltshire Council

CM23/239

To Review And Approve Minor Updates To Photos In The Neighbourhood Plan

Mixed messages are being received from Wiltshire Council along with a lack of interaction.

AB will help in getting a reply on what is needed and what the correct steps are.

Proposed FB. Seconded SB. Passed

IT WAS RESOLVED THAT The Update To Photos In The Plan Be Accepted

Council will await an update from Wiltshire Council.

CM23/240

TO CONSIDER AND AGREE TO A GRANT REQUEST OF £4000 FROM ST MICHAELS CHURCH HALL, LYNEHAM, FOR REPLACEMENT OF DOORS AND WINDOWS WITH ADDITIONAL INFORMATION

Proposed FB. Seconded SB. Agreed.

IT WAS RESOLVED THAT The Grant Be Approved Using CIL Funds.

- CM23/241 **TO RECEIVE AN UPDATE ON CLACK HILL**
No new information received over and above the central communications sent by WC to residents.
- CM23/242 **REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**
- CM23/243 **Allotment Working Group**
No report.
Shed has not yet been removed.
- CM23/244 **To Note The Meeting Date For Allotment Holders To Meet With Parish Council Is The 12th October 2023, Bradenstoke Village Hall**
7pm to 9pm on 12th October at Bradenstoke Village Hall.
- CM23/245 **Open Spaces & Play Areas Working Group**
No report.
- CM23/246 **To Note A Meeting For A Review Of Land Areas And Costings For The D2 Land And Bradenstoke Play Area Outdoor Gym Equipment, On The 18th October 2023, Lyneham Village Hall, 11a.m**
Noted.
- CM23/247 **To Receive An Update On Summer Beautification Scheme For 2024**
Clerk waiting on costings from four companies.
- CM23/248 **Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**
The meetings are the second Friday of each month. The next meeting is scheduled to be held on the 13th October 2023. EM to email AB and request additional Cllr's to be added to the invite for this meeting.
- CM23/249 **Royal Wootton Bassett & Cricklade Area Board Update**
The next meeting is on the 17th January 2023, 18:00, Proposed Purton Village Hall, Station Road, Purton, SN5 4AJ, Cricklade Town Hall.
<https://cms.wiltshire.gov.uk/mgCommitteeDetails.aspx?ID=174>
- CM23/250 **War Memorial Working Group Update**
No update.
- CM23/251 **Public Relations and Communications Working Group**
No update.
- CM23/252 **Parish Steward**
Any issues may continue to be reported on the Mywiltsapp
<https://www.wiltshire.gov.uk/mywilts-online-reporting>

- CM23/253 **Defibrillator Working Group**
No update.
- CM23/254 **Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**
No update.
Next meeting October 11th, 2023
- CM23/255 **FINANCE MATTERS**
- CM23/256 **To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**
Bradenstoke Play Area Gate (£360), Poppy Wreaths (£130) for November 2023
- CM23/257 **To Receive For Information, Disbursements Made Since The Last Meeting**
Disbursements Deferred to November
- CM23/258 **To Consider And Approve The Schedule Of Forthcoming Payments**
No additional payments presented over and above those set on Direct Debit.
Proposed FB. Seconded SB. Agreed
Motion Deferred.
- CM23/259 **To Receive The Bank Reconciliations As Presented**
Deferred.
- CM23/260 **To Consider And Agree To Review The Annual Membership Fee For Open Spaces Society At A Cost Of £45**
Proposed FB. Seconded RG1. Agreed.
IT WAS RESOLVED THAT The Annual Membership For Open Spaces Be Approved.
- CM23/261 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**
Consultation Papers and Link for the Local Wiltshire Plan as stated in CM23/234 and CM23/263.
- CM23/262 **TO CONSIDER ITEMS OF MAINTENANCE**
Additional Signage needed for the Play Park at Pound Close. EM to follow up.



CM23/263 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

The PC Agreed a Grant of £4000 to Lyneham Church Hall for new doors and windows. The dog bins in Bradenstoke have been moved as agreed in the September meeting and Wiltshire Council has gone out to Consultation from 27 September 2023 – 22 November 2023 regarding the update of Wiltshire Councils Local Planning Document. The proposed documents may be found at www.wiltshire.gov.uk/local-plan

NEXT MEETING.

The next Full Parish Council meeting will be held on Tuesday 14th November 2023 at 7pm, at Lyneham Village Hall.

Meeting closed 20:10

Closed Meeting started 20:11

CM23/264 IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)

Proposed FB. Seconded SB. Agreed.

IT WAS RESOLVED THAT In view of the confidentiality of the following items, that the press and public be excluded from the meeting in accordance with the public bodies (admission to meetings) act 1960, in order to discuss the items in accordance with standing order 3(d)

CM23/265 TO RECEIVE AN UPDATE AND TO DISCUSS AND AGREE NEXT STEPS REGARDING THE SECTION 38 APPLICATION, GREEN FARM

EM presented an update on the submission of the Section 38 by the developer.

Feedback has been received from Open Spaces who are positive on the proposal.

EM will follow-up with the developers on any news.

Meeting Closed: 20:13

Summary of Public Participation Section

Parish Council Chairman, Cllr. Frank Ball opened the meeting and invited participation from the public.

Report from Wiltshire Council

Report attached to these minutes.

FB updated AB that the Parish Council has had issues with Wiltshire Council regarding the Neighbourhood Plan and the lack of support and help. The Parish Council will continue to work with Wiltshire to attempt to resolve.

MOD Lyneham Report

Lieutenant Colonel Patey gave an update:

- We are looking to cut back the trees around the Pelican Crossing on the A3102 and have a meeting planned 18 Oct 23 with the Highways Agency. I believe a quick win would be putting a proper Pelican Crossing lights on the path rather than on lamppost in the bushes (see attached photo).
- Have we got any data on the IDS on the A3102 – If the data shows speeding is happening then this should drive an increase in police surveillance. Moreover, it might be prudent to put the IDS on the other side of the road. Cars seem to speed up straight after the pelican crossing, especially if they have been frustrated by waiting at the choke point outside of camp.
- We have called the local Police for a meeting on the MQ estate (7 Oct 23) due to an increase in anti-social behaviour: fly tipping, drug paraphernalia found, vandalism, rowdy threatening behaviour etc.
- Ash Die Back – Avon Grove. Heartwood the DIO Contractors would like to make a start in the woodland on the 16 October 23. They need to get in there before the weather really turns nasty. Their managers will be down at Lyneham confirming the access routes and liaising with the neighbouring landowners to ensure that we have everybody on side in order to minimise any chance for the Army to again become embroiled in the works. This should be a lot easier to control as the methodology will be to lift the wood over the security fence and exit through the camp. The pathway will need to be close during the period of works.
- MOD Lyneham Bonfire Night (1 Nov 23) posters have gone out and delivered around the local houses.
- The MOD will be sending representatives to both Lyneham and Bradenstoke churches. An officer will be present to lay the wreath along with some soldiers.



- There will be a remembrance service and parade held outside the museum on the Sunday and the public are invited to attend.
- There has been reports of anti-social behaviour on the estates and the Police are working with the MOD. There will be an increase in guard patrols.
- There is an ongoing commitment for Lillybrook Estate to help move the homes. This will continue.

PCSO

No PCSO in attendance, no report this meeting.
Report received and to be posted to the website.

Royal Wooten Bassett & Cricklade Community Care Group – Mrs K Ashlin

No report.

Other Public Items Discussed.

Resident wrote in again regarding the handyman – see agenda item **Error!**
Reference source not found.

Two further items regarding MOD items. To be forwarded by EM to the MOD representative.

These minutes are accepted as a true and accurate record: -

Signed F Ball

Date 11/27/2023



Update for Lyneham and Bradenstoke Parish Council October 2023

Wiltshire Council

Area Boards Meeting

The next Area Board meeting will be Wednesday 17th January 2023 in Purton

Local Highway and Footway Improvement Group (LHFIG).

Next meeting October 11th 1800 in person Cricklade Town Hall. New Highways engineer Martin Rose will be taking over from Steve Hind.

Community Safety Forum

Next virtual meeting will be Friday October 13th 2023 where the main speaker will be from the Police Cyber Crime Team.

Local Plan Review - Help shape the future of Wiltshire

Consultation on the Local Plan has starts on September 27th. People are invited to attend presentations in person or online.

[Wiltshire Council Local Plan Consultation - Wiltshire Council](#)

This is a really important part of the Local Plan process as the policies agreed will set-out a vision and framework for Wiltshire for the period to 2038, addressing housing needs and other economic, social, and environmental priorities

The local face to face consultation will be

Wednesday 11 October	3pm to 7pm	Royal Wootton Bassett library, 11 Borough Fields, Royal Wootton Bassett SN4 7AX	Royal Wootton Bassett, Cricklade, Lyneham and Purton
-------------------------	---------------	---	--

Neighbourhood Planning

Updated guide to help you create effective Neighbourhood Plans

The Neighbourhood Planning pages of Wiltshire Council's website have been updated to help communities prepare their own plans.

<https://www.wiltshire.gov.uk/planning-neighbourhood>

Neighbourhood Planning provides a powerful set of tools that enables local people to



plan for the types of development to meet their community's needs. It also helps local communities to align their neighbourhood plans with the strategic needs and priorities of the wider local area. Once a Neighbourhood Plan has been approved at a referendum, it comes into force as part of the statutory development plan, with the same legal status as a Local Plan and other documents that form part of the statutory development plan. Applications for planning permission must be determined in accordance with the statutory development plan, unless material considerations indicate otherwise.

Our new Neighbourhood Plan website will help your communities to produce their own plans, with information and guidance on key elements, including:

- *Planning Guidance, including templates, guidance and key resources.*
- *Information about all formally made Neighbourhood Plans in Wiltshire.*
- *An A-Z of Neighbourhood Plans that are in progress across Wiltshire.*
- *A Neighbourhood Planning activity map that shows the current status of plans throughout Wiltshire.*

Contact information for neighbourhood planning.

Banking Hub

A planning application has been submitted to convert part of RWB Post Office into a new Banking Hub. Plans are still in place to install a temporary hub in the interim, possibly in RWB Library.

Local

Lyneham Banks

The latest newsletter has been published.

There has been further degradation of the road further down the banks which is being monitored.

Please use the email address lynehambanks@wiltshire.gov.uk for all correspondence..

MoD Lyneham

The final works to Avon Grove Woods Bradenstoke are due to start around 9th October.



Bradenstoke Solar Farm Community Benefit Fund

Details of all grants and the application process can be found on the website
<https://www.bradenstokesolarfund.org/>

The AGM is set for November 1st at 1800.

Enhancing the look and feel of the villages

I have been responding to several requests from Parish Councillors and residents regarding weed removal and the state of hedges and grass. These have been shared with the Parish Council where relevant and some progress is being made.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
A01E1663-8D1D-473A-A6E5-73B232E3C47B

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number A01E1663-8D1D-473A-A6E5-73B232E3C47B	Document Name LBPC Final Mins 10-10-23
Transaction Type Signature Request	Filename LBPC_Final_Mins_10-10-23.pdf
Sent At 11/27/2023 11:53 EST	Pages 12 pages
Executed At 11/27/2023 12:05 EST	Content Type application/pdf
Identity Method email	File Size 601 KB
Distribution Method email	Original Checksum 92f751ab7ceedb3e3cddb5d99a29e0484a3cb801eabb3c660055ae2456b563b
Signed Checksum 422d4680031aa853a2b3cbcdf1c3f9626a6990cd9a0b940c881e667bf706cd12	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Frank Ball	Status signed	Viewed At 11/27/2023 12:00 EST
Email frank.ball@lynehamandbradenstoke-pc.gov.uk	Multi-factor Digital Fingerprint Checksum 5f7b1b0d77a347e6d6a8efedb936554fe5852a58011989f917f9798daceb27cc	Identity Authenticated At 11/27/2023 12:05 EST
Components 11	IP Address 92.4.213.57	Signed At 11/27/2023 12:05 EST
	Device Chrome via Windows	
	Typed Signature 	
	Signature Reference ID 12104867	

AUDITS

TIMESTAMP	AUDIT
11/27/2023 11:53 EST	Elizabeth Martin (parish.clerk@lynehamandbradenstoke-pc.gov.uk) created document 'LBPC_Final_Mins_10-10-23.pdf' on Chrome via Mac from 146.90.203.49.
11/27/2023 11:53 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) was emailed a link to sign.
11/27/2023 12:00 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.4.213.57.
11/27/2023 12:00 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.4.213.57.
11/27/2023 12:00 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.4.213.57.
11/27/2023 12:05 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) authenticated via email on Chrome via Windows from 92.4.213.57.
11/27/2023 12:05 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) signed the document on Chrome via Windows from 92.4.213.57.