



## Clerk to Council: Elizabeth Martin

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7<sup>th</sup> March 2024

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 12<sup>th</sup> March 2024 at 7:00pm at **Lyneham Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will also be available to observe online (for non-Councillors and Public) using Microsoft Teams.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3To32QA>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

**A public participation section** will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to [parish.clerk@lynehamandbradenstoke-pc.gov.uk](mailto:parish.clerk@lynehamandbradenstoke-pc.gov.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – [www.lynehamandbradenstoke-pc.gov.uk](http://www.lynehamandbradenstoke-pc.gov.uk)

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk

## **PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

## **AGENDA**

### **1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

### **2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

### **3 MINUTES OF THE PREVIOUS MEETING**

To Confirm as a true record the minutes of the Parish Council meeting held on 13<sup>th</sup> February 2024.

### **4 CHAIR'S ANNOUNCEMENTS**

### **5 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**

### **6 TO RECEIVE OUTSTANDING ACTIONS FROM PRIOR MEETINGS**

### **7 PLANNING**

#### **a. To consider the following planning requests: -**

No Planning Received

#### **b. To review the following footpath diversion: -**

Wiltshire Council are in receipt of an application, dated 30 March 2023, to divert path Lyneham Footpath 30 (part) (LYNE30). The proposal is to divert LYNE30 from point A to point B shown with a bold continuous line a distance of approximately 48 metres with no recorded width, to a route from A to C shown with a dashed line a distance of approximately 37 metres with a recorded width of 2 metres.

**8 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**

**a. Allotment Working Group**

- (i) To Receive And Discuss The Update And Next Steps On The Local Flooding In Bradenstoke**
- (ii) To Consider And Agree Tree Work At Bradenstoke Allotments**

**b. Open Spaces & Play Areas Working Group**

- (i) To Receive And Discuss Next Steps For The Recent Fly Tipping Behind The Spice As Asia**
- (ii) To Consider & Agree To Purchase Additional Seating To Be Placed On The Green In Lyneham to encourage the local residents to "Walk and Talk" (Requested By Villagers)**

**c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**

**d. Royal Wootton Bassett & Cricklade Area Board**

Next Meeting, 13<sup>th</sup> March 2024, Lyneham Primary School, Preston Lane, Lyneham, SN15 4QJ, 18:30

**e. Public Relations and Communications Working Group**

**f. Parish Steward**

**g. Defibrillator Working Group**

**h. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**

Last meeting, 10<sup>th</sup> January 2024 at The Council Office, Ockwells, 113 High Street, Cricklade, SN6 6AE at 18:00.

Next Meeting – TBC

- (i) To Note The Major Maintenance (Surfacing) Plan For The RWB And Cricklade Area, Covering The Period 2024/25 – 2029/30**
- (ii) To Discuss And Agree To Ask Wiltshire Council For A Safety Review Of The Roundabout At Preston Lane**
- (iii) To Discuss And Agree The Application To LHFIG For A Pedestrian Crossing At The Zebra Crossing At The Camp Entrance**

**9 TO RECEIVE AN UPDATE ON VOLUNTEER WORK IN THE COMMUNITY**

**10 FINANCE MATTERS**

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**
- b. To Receive For Information, Disbursements Made Since The Last Meeting**
- c. To Consider And Approve The Schedule Of Forthcoming Payments**
- d. To Receive The Bank Reconciliations As Presented**
- e. To Note The Increase Of The Hire Rate At Bradenstoke Village Hall From £8 to £10 per hour**

**11 TO CONSIDER AND AGREE THE COUNCILS RISK ASSESSMENT**

**12 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**13 TO CONSIDER ITEMS OF MAINTENANCE**

**14 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC**

**15 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 9<sup>th</sup> April 2024, 7pm, at Bradenstoke Village Hall

**16 IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**

**17 TO RECEIVE AN UPDATE AND TO DISCUSS AND AGREE NEXT STEPS REGARDING THE SECTION 38 APPLICATION, GREEN FARM**

**18 TO RECEIVE AN UPDATE ON THE D2 LAND ON POUND FARM AND AGREE NEXT STEPS**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.