



**Clerk to Council: Elizabeth Martin**

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Ivy House  
72 The Green  
Poulshot  
SN10 1RT

6<sup>th</sup> April 2022

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 12<sup>th</sup> April 2022 at 7:00pm at **Lyneham Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will be held at the Hall and REMOTELY (for non-Councillors and Public) using Microsoft Teams.

Due to the current COVID restrictions and the availability of space for the public the Council asks that non-Councillors, where possible, attend on-line.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3jai89l>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

**A public participation section** will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to [parish.clerk@lynehamandbradenstoke-pc.gov.uk](mailto:parish.clerk@lynehamandbradenstoke-pc.gov.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - [www.lynehamandbradenstoke-pc.gov.uk](http://www.lynehamandbradenstoke-pc.gov.uk)

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk



**PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Wiltshire Voluntary & Community Sector – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the Agenda.

NOTE: For items not on this Agenda please write to the Clerk

**AGENDA**

- 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION  
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 3 MINUTES OF THE PREVIOUS MEETING  
To Confirm as a true record the minutes of the Parish Council meeting held on 8<sup>th</sup> March 2022.
- 4 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS
- 5 CHAIR’S ANNOUNCEMENTS
- 6 PLANNING
  - a. To receive the latest Planning Report
  - b. To receive an update on WALPA (Cllr. Green)
  - c. To consider the following planning requests: -

[PL/2022/00699](#)

**Proposal**

Single story rear extension

**Site Address**

Hales Lodge, Preston Lane East, Preston, SN15 4DU

**Application Type**

Householder Planning Permission

**Deadline**

21<sup>st</sup> April 2022



[PL/2022/01779](#)

**Proposal**

Erection of a strength and conditioning (S & C) facility contained within a single storey (sectional, removable structure) located on an existing hardstanding area

**Site Address**

MOD Lyneham,  
Calne Road, Lyneham, Chippenham  
SN15 4XX

**Application Type**

Prior approval Part 19 Class TA: Development by the Crown on a closed defence site

**Deadline**

8<sup>th</sup> April 2022 Extension Approved

[PL/2022/01787](#)

**Proposal**

Removal of single storey flat roof garage to side. New 2 storey side extension to include garage and single storey rear extension.

**Site Address**

9 Argosy Road, Lyneham  
Chippenham, SN15 4AP

**Application Type**

Householder Planning Permission

**Deadline**

13<sup>th</sup> April 2022 Extension Requested

[PL/2022/02216](#)

**Proposal**

Erection of 2no. detached dwellings and garages (Plot A and Plot B) on Plot 2 of planning permission ref; 16/09372/FUL and on part of the garden of 79 The Green, Lyneham, Wiltshire, SN15 4PD

**Site Address**

Plot 2 of planning permission ref; 16/09372/FUL and on part of the garden of 79 The Green, Lyneham, SN15 4PD

**Application Type**

Full planning permission



**Deadline**

16<sup>th</sup> April 2022

[PL/2022/02268](#)

**Proposal**

Demolition of existing residential dwelling, car repairs garage and associated outbuildings and the erection of two dwellings and associated works

**Site Address**

Park Farm Bungalow, Barton Close, Bradenstoke, Chippenham, SN15 4EZ

**Application Type**

Full planning permission

**Deadline**

21<sup>st</sup> April 2022

[PL/2022/02224](#)

**Proposal**

Variation of Conditions 3 and 5 of 19/00670/FUL (Demolition of existing dwelling, garage, workshop and erection of detached two storey dwelling, garage with associated works).

**Site Address**

The Bungalow, The Banks, Lyneham, SN15 4NT

**Application Type**

Removal/variation of conditions

**Deadline**

21<sup>st</sup> April 2022

[PL/2022/02301](#)

**Proposal**

Ground Floor Sunroom to side of House 5,4m x 5 m

**Site Address**

1 The Banks, Lyneham, Chippenham, SN15 4NT

**Application Type**

Full Planning Permission

**Deadline**

4<sup>th</sup> May 2022



- 7 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**
- 8 TO CONSIDER AND AGREE A GRANT REQUEST OF £250 TO ALZHEIMER SUPPORT FOR ART CLASSES TO BE HELD AT BRADENSTOKE VILLAGE HALL**
- 9 TO REVIEW AND AGREE THE FORMAT FOR THE ANNUAL PARISH MEETING IN MAY**
- 10 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**
  - a. Flowerbeds Working Group, Cllr Green**
  - b. Allotment Working Group, Cllr Glover**
  - c. Open Spaces & Play Areas Working Group, Cllr Ball**
  - d. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update, Cllr Jones/Glover**
  - e. Royal Wootton Bassett & Cricklade Area Board, Cllr Jones/Ball**
  - f. War Memorial Working Group Update, Cllr Green**
  - g. Community Area Transport Group (CATG), Cllr Jones/Ball**
  - h. Public Relations and Communications Working Group, Cllr Green/Church**
  - i. Parish Steward, Cllr Green**
  - j. Update on Clack Hill, Cllr Green**
- 11 FINANCE MATTERS**
  - a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**
  - b. To Receive For Information, Disbursements Made Since The Last Meeting**
  - c. To Consider And Approve The Schedule Of Forthcoming Payments**
  - d. To Receive The Bank Reconciliations As Presented**



**12 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**13 TO CONSIDER ITEMS OF MAINTENANCE**

**14 KEY MESSAGES & PERFORMANCE REVIEW**

**a. To Review a Summary Of The Meeting's Key Points & Messages To The Public**

**b. To Review The Parish Council's OKR Dashboard**

**15 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 10<sup>th</sup> May 2022 at Bradenstoke Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.