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SN10 1RT

Clerk to Council: Elizabeth Martin

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13th April 2023

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 18th April 2023 at 7:00pm at **Lyneham Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3Kwphy4>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk



PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Royal Wootton Bassett and Cricklade Community Care Group – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meetings held on 14th March 2023.

4 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS

5 CHAIR'S ANNOUNCEMENTS

6 PLANNING

a. To receive the latest Planning Report

b. To consider the following planning requests: -

[PL/2023/00507](#) Proposal

Retrospective resurfacing of existing farm track and access.

Site Address

Lilybrook House, Bowds Lane, Lyneham, Chippenham, SN15 4DS

Application Type



Retrospective Resurfacing Of Existing Farm Track And Access

[PL/2023/02126](#) **Proposal**

Variation of condition 1 (approved plans) on PL/2021/09781 relating to reduced size and change in materials of garage/workshop.

Site Address

6 The Banks, Lynham, Chippenham, SN15 4NT

Application Type

Removal/Variation of Conditions

- c. To Receive And Comment On The Proposed Upgrade Of The Existing Base Station Site At Freegrove Farm, Hilmarton, Lynham**

7 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

8 GRANTS

- a. To Consider And Approve A Grant To Army Welfare Services of £100 For The "Let's Get Gardening Project" Being Opened To The Military And Civilian Families That Are New To Gardening To Develop The Garden At The 5BN House**

- b. To Consider And Approve A Grant Donation To Youth Action Mini Bus Appeal (as a thank you to members of the public for time and work spent on the Neighbourhood Development Plan Review) of £100**



9 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS

- a. Open Spaces & Play Areas Working Group**
- b. Allotment Working Group**
- c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**
- d. Royal Wootton Bassett & Cricklade Area Board**
- e. War Memorial Working Group Update**
- f. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**
- g. Public Relations and Communications Working Group**
- h. Parish Steward**

10 TO RECEIVE AN UPDATE ON CLACK HILL / B4069

11 FINANCE MATTERS

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With Fr4.1.3**
- b. To Receive For Information, Disbursements Made Since The Last Meeting**
- c. To Consider And Approve The Schedule Of Forthcoming Payments**
- d. To Receive The Bank Reconciliations As Presented**

12 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

13 TO CONSIDER ITEMS OF MAINTENANCE

14 TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC

15 NEXT MEETING

To Note the next meeting of the Full Council, will be Tuesday 9th May 2023, 7:00pm, at Bradenstoke Village Hall. The Parish Meeting will be on Tuesday 9th May 2023, 6:00pm, at Bradenstoke Village Hall.



- 16 IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**
- 17 TO DISCUSS AND AGREE NEXT STEPS REGARDING THE SECTION 38 APPLICATION, GREEN FARM**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.