



**Clerk to Council: Elizabeth Martin**

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## PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at  
Lyneham Village Hall on Tuesday 27<sup>th</sup> June 2023 commencing at 7:00pm.

**MEMBERS PRESENT:** Frank Ball [FB], Ron Glover [RG2], Rod Gill [RG1], John Williams [JW]

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Frank Ball [FB]

**APOLOGIES:** Shendie Green [SG], Stuart Bernard [SB]

**ABSENT:** David Leuty [DL]

Meeting Commenced: 19:00

CM23/117 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
David Leuty [DL] Absent.

Cllrs Green and Bernard sent apologies.

CM23/118 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None

CM23/119 **PLANNING**

CM23/120 **To Consider The Following Planning Requests**

[PL/2023/03891](#)

**Proposal**

Erection of new dwelling and associated garage on land with consent for a new dwelling and garage

**Site Address**

Plot A, 79 The Green, Lyneham, Wiltshire, SN15 4PD

**Application Type**

Full planning permission

**Outcome**

No Objection/No Comment

- CM23/121 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDED 31ST MARCH 2023**  
The sequence of the sub-items was changed.
- CM23/122 **To Receive The Internal Auditors Report**  
Report received and posted to the website.  
Two areas to note:-  
The Council did not complete the Risk Assessment in October  
The Council had deferred the completion of the update of the asset register which therefore meant it was not reviewed within the 12 months.  
Two areas of Governance, below, will be selected as not complying.
- CM23/123 **To Receive The Accounting Report For 2022/23**  
The report is overall very positive, except for the points highlighted in CM23/122  
The report will be posted to the website
- CM23/124 **To Consider And Approve The Annual Governance Statement For 2022/23**  
The Council is compliant in areas but has selected NO due to the non-completion of the Risk Assessment at the suggestion of the Internal Auditor.  
Proposed FB. Seconded. RG2  
**IT WAS RESOLVED THAT The Annual Governance Statement for 2022/23 Be Approved.**  
The completed Governance Statement will be posted to the website.  
RG2 Proposed a vote of thanks to the Clerk for completing the Audit.  
Seconded FB. Agreed.
- CM23/125 **To Consider And Approve The Annual Accounting Statement For 2022/23**  
The Accounting Statement will be posted to the website.  
Proposed FB. Seconded. RG2  
**IT WAS RESOLVED THAT The Annual Accounting Statement for 2022/23 Be Approved.**

CM23/126 **To Note The Dates For The Public To Exercise Their Rights Will Be From Friday 30<sup>th</sup> June 2023 To Friday 11<sup>th</sup> August 2023.**  
Noted.

CM23/127 **IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**  
Proposed FB.

**IT WAS RESOLVED THAT The Press and Public Be Excluded**

CM23/128 **TO DISCUSS AND AGREE NEXT STEPS REGARDING THE SECTION 38 APPLICATION, GREEN FARM**  
Council discussed the proposition received from the developers in relation to the Section 38 application. The Council is happy to discuss potential options, but will ask its Solicitors, Burgess Salmon to contact the developer on its behalf.  
EM to instruct Burgess Salmon.

Meeting Closed: 21:30

## **Summary of Public Participation Section**

Public Participation Started 19:00 – Ended 19:00

Parish Council Chairman, Cllr. Frank Ball opened the meeting and invited participation from the public.

### **Other Public Items discussed**

none.

These minutes are accepted as a true and accurate record: -

Signed \_\_\_\_\_ Date \_\_\_\_\_