



Clerk to Council: Elizabeth Martin

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SN10 1RT

3rd May 2023

To: Members of Lyneham and Bradenstoke Parish Council

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 9th May 2023 at 7:00pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

The meeting will be held at Bradenstoke Village Hall and REMOTELY (for non-Councillors and Public) using Microsoft Teams.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/411mumH>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to parish.clerk@lynehamandbradenstoke-pc.gov.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address – www.lynehamandbradenstoke-pc.gov.uk

Yours sincerely,
Elizabeth Martin
Parish Clerk

PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Royal Wootton Bassett and Cricklade Community Care Group – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

AGENDA

1 ELECTION OF CHAIR FOR THE ENSUING YEAR AND SIGNING OF THE DECLARATION OF ACCEPTANCE OFFICE

2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

4 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meeting held on 18th April 2023.

5 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS

6 CHAIR'S ANNOUNCEMENTS

7 PLANNING

a. To consider the following Traffic Regulation Order For Consultation

1. THE COUNTY OF WILTSHIRE (A3102 AND B4069, LYNEHAM AND BRADENSTOKE) (RESTRICTED ROADS) ORDER 2023
2. THE COUNTY OF WILTSHIRE (A3102, LYNEHAM AND BRADENSTOKE) (40MPH SPEED LIMIT) ORDER 2023

b. To consider the following planning requests: -

[PL/2023/03112](#)

Proposal

The proposed redevelopment of an existing Rugby Pitch - Construction of 6 No. New 15m high Floodlighting masts and LED floodlights.

Site Address

MOD Lyneham, Calne Road, Lyneham, Chippenham, SN15 4XX

Application Type

Full Planning Permission

Deadline

31st May 2023

[PL/2023/03273](#)

Proposal

Porch to front elevation. Two storey extension to rear elevation.

Site Address

50 Lancaster Square, Lyneham, Chippenham, SN15 4AD

Application Type

Full Planning Permission

Deadline

23rd May 2023

[PL/2023/07119](#)

Proposal

Demolition of agricultural buildings and the erection of up to 200 dwellings, up to 2,600m² of B1 Business and up to 600m² of D1 community uses as well as public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Chippenham Road (Reserved Matters pursuant to Outline application 19/03199/OUT relating to appearance, landscaping, layout and scale) Site

Address

Land at Chippenham Road, Lyneham, SN15 4PA

Application Type

Approval of reserved matters

Deadline

5th May 2023 (Extension Requested for Comment to be accepted by the 10th of May Approved)

[PL/2023/02672](#)

Proposal

The addition of a porch to the front of the property and the removal of part of the internal wall between the kitchen and the dining room

Site Address

22 Comet Close, Lyneham, Chippenham, SN15 4AL

Application Type

Approval of reserved matters

Deadline

22nd May 2023



- 8 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**
- 9 TO REVIEW AND APPROVE MEMBERSHIP OF COMMITTEE'S, WORKING GROUPS, AND OUTSIDE BODIES**
- 10 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**
 - a. Allotment Working Group**
 - b. Open Spaces & Play Areas Working Group**
 - c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**
 - d. Royal Wootton Bassett & Cricklade Area Board**
 - e. War Memorial Working Group Update**
 - f. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**
 - (i) To Consider And Agree To The Contribution Of £1500 Match Funding For The Dropped Kerbs In Bradenstoke**
 - g. Public Relations and Communications Working Group**
 - h. Parish Steward**
- 11 TO RECEIVE AN UPDATE ON CLACK HILL**
- 12 FINANCE MATTERS**
 - a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**
 - b. To Receive For Information, Disbursements Made Since The Last Meeting**
 - c. To Consider And Approve The Schedule Of Forthcoming Payments**
 - d. To Receive The Bank Reconciliations As Presented**
- 13 GOVERNANCE REVIEW**
 - a. To Review And Approve The Council's Standing Orders**
No Changes Proposed
 - b. To Review And Approve The Council's Financial Regulations**
No Changes Proposed
 - c. To Review And Approve The Parish Council Asset Register**
Changes Proposed

**d. To Review And Approve The Council's Code Of Conduct
Changes Proposed**

**e. To Review And Approve The NDP (Neighbourhood Development Plan)
Review Report And Recommendations**

**14 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS
RECEIVED**

15 TO CONSIDER ITEMS OF MAINTENANCE

16 KEY MESSAGES & PERFORMANCE REVIEW

**a. To Review a Summary Of The Meeting's Key Points & Messages To The
Public**

17 NEXT MEETING

To Note the next meeting of the Full Council, will be Tuesday 13th June 2023, 7pm, at
Lyneham Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.